



## POSITION DESCRIPTION

<b>POSITION TITLE:</b> Education Facilitator & Infection Control Practitioner	<b>DEPARTMENT:</b> Staff Development, Infection Prevention & Control
<b>CLASSIFICATION:</b> Nurse IV	<b>APPROVED BY:</b> Regional Lead – Acute Care & Chief Nursing Officer
<b>UNION:</b> Manitoba Nurses Union	<b>DATE APPROVED:</b> August 2024

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### REPORTING RELATIONSHIPS

**POSITION REPORTS TO:** Director, Health Services - Staff Development, Infection Prevention & Control

**POSITIONS SUPERVISED:** None

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### POSITION PURPOSE

Reporting to the Director, Health Services, the Education Facilitator & Infection Control Practitioner participates as an active member of the Regional Staff Development, Infection Prevention & Control Department through collaboration in the planning, development, coordination, implementation, and evaluation of regional education. The incumbent functions under the goals, objectives, core values, and policies of the Southern Health-Santé Sud Regional Health Authority. This position includes resource development with elements of research application and integration, and policy and procedure development as it relates to promote an optimal standard of safety for clients and staff. He/she is proactive in identifying and meeting his/her own learning needs as well as those of the other health professionals within Southern Health-Santé Sud.

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### ESSENTIAL FUNCTIONS AND BASIC DUTIES

Duties and functions include but are not limited to the following:

- Functions as a member of the Regional Staff Development, Infection Prevention & Control Department to provide education and training programs to all Southern Health-Santé Sud employees in accordance with individual areas of expertise.
- Participates in the needs assessment, planning, implementation, and evaluation of Regional Staff Development, Infection Prevention & Control Department, in collaboration with the Director, Health Services - Staff Development, Infection Prevention & Control and other program/operational leaders.
- Demonstrates Southern Health-Santé Sud Core Competencies and/or Management/Leadership Competencies

- Contributes to making the organization safe for patients, residents, clients and staff, and recognizes the importance of reporting unsafe situations and participating in follow up reviews as a learning opportunity.
- Pursuant to the Regional Health Authority Act, Southern Health-Santé Sud is designated bilingual (English/French). Accordingly, all employees accept responsibility to support clients in their official language of choice.
- Performs other duties as assigned.

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RESPONSIBILITIES AND ACCOUNTABILITIES ARE ASSIGNED IN BROAD ORGANIZATIONAL OBJECTIVES. THE POSITION IS SUBJECT TO REVIEW OF GENERAL EFFECTIVENESS AND ATTAINMENT OF OBJECTIVES THROUGH PERFORMANCE MEASUREMENTS.

### **PERFORMANCE MEASUREMENTS**

1. To be defined

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### **QUALIFICATIONS**

#### **EDUCATION/CERTIFICATION:**

- Current active practice registration with the College of Registered Nurses of Manitoba (CRNM)
- Baccalaureate Degree in Nursing or equivalent combination of education and experience
- Current instructor certification in Cardiopulmonary Resuscitation (Heart and Stroke Foundation)
- Certification in Adult Education or be willing to acquire Certification in Adult Education

#### **KNOWLEDGE REQUIRED:**

- Proficiency in Microsoft Office Applications and Outlook
- Demonstrated knowledge of the principles of adult education, teaching and learning strategies

#### **EXPERIENCE REQUIRED:**

- Minimum of five (5) years full time nursing experience in a relevant healthcare practice setting and / or professional development

#### **SKILLS/COMPETENCIES/CONDITIONS OF EMPLOYMENT:**

- Given the cultural diversity of our region, the ability to respect and promote a culturally diverse population is required
- Proficiency of both official languages is essential for target and designated bilingual positions
- Demonstrated ability to respect confidentiality including paper, electronic formats and other mediums
- Demonstrated ability to meet the physical and mental demands of the job
- Good work and attendance record
- Completes and maintains a satisfactory Criminal Record Check, Vulnerable Sector Search, Adult Abuse Registry Check and Child Abuse Registry Check, as appropriate
- Requires a valid Class 5 driver's license, an all-purpose insured vehicle and liability insurance of at least \$1,000,000.00

**WORK CONDITIONS:**

- No hazardous or significantly unpleasant conditions
  - May work occasionally evenings and weekends as necessary
  - Will be required to travel to other regional facilities as the position duties may require
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**SALARY SCALE:**

As per the MNU Collective Agreement

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*Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well constructed job descriptions are an integral part of any effective compensation system.*

*All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills and abilities included have been determined to be the minimal standards required to successfully perform the position. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.*