

A Point of Use Cleaning at Ward Level

PREPARE		
1	Perform hand hygiene:	RATIONALE
	Put on personal protective equipment as recommended by routine practices and cleaning product manufacturer's recommendations.	Each worker is responsible for personal safety. Gloves, waterproof gown, mask and eye/face protection maybe required.
	Clean sink in designated area with facility approved disinfectant.	Sink must be large and deep enough to immerse instruments/equipment completely.
2	Sort:	RATIONALE
	Separate instruments/equipment into groups of similar size. Keep sharp and/or delicate instruments/equipment together.	To prevent injury to personnel, damage to instruments/equipment and ensure instruments tray sets are complete.
	Be sure all instruments/equipment are: <ul style="list-style-type: none"> ➤ In 'open" position. ➤ Disassembled/remove all parts as required. 	To ensure all surfaces of instruments/equipment are cleaned and come in contact with disinfectant cleaner.
3	Cleaning:	RATIONALE
	Instruments/equipment that are grossly soiled are pre-rinsed with warm tap water to remove gross soil/debris.	Failure of timely removal of soiled organic material, such as blood, feces, mucous or pus left on instrument/equipment may damage the items and stops the action of disinfectants or sterilants.
	Immersible instruments/equipment are fully submerged in correct dilution of recommended enzymatic detergent and water	
	For Non Immersible instruments/equipment, use a separate clean lint free cloth soaked with enzymatic detergent and water to wipe down each piece.	
	Visually inspect all instruments/equipment for damage, i.e. cracks, defects, etc. and remove any residue, including adhesive prior to cleaning.	To identify instruments/equipment that are damaged and may require replacement. To remove debris where germs can live and grow.
	Place dirty instruments/equipment to be cleaned in sink filled with detergent and water.	Use warm, not hot water because hot water sets blood and makes it difficult to remove debris. DO NOT USE SALINE SOLUTION FOR SOAKING, AS IT DAMAGES MEDICAL INSTRUMENTS/EQUIPMENT.
	All instruments/equipment are kept completely under water during cleaning. <ul style="list-style-type: none"> ➤ Clean instrument/equipment with a soft bristle brush using friction or lint free cloth. ➤ Keep the brush, cloth and instruments/equipment being cleaned under all the surface of the cleaning solution. ➤ Clean all lumens, openings and crevices using appropriate size brush and syringe. ➤ Repeat cleaning of lumens and surfaces until brush does not show visible soil/debris. 	To ensure entire instruments/equipment, including all internal lumens have contact with the cleaning solution. Friction action is an important part of cleaning. To prevent contamination droplets from being sprayed into the air. To ensure no residual 'dirty" particles remain and render instruments/equipment contaminated.

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	When cleaning heavy soiled instruments/equipment or a large number of instruments/equipment, change cleaning solution frequently.	Avoid re-contamination.
4	Pre- Klenz (<i>If Pre-Klenz being used omit 3</i>)	RATIONALE
	Arrange fully opened and disassembled instruments in a bin or container, ensuring the instruments aren't over crowded in the bin or container. Spray liberally with Pre-Klenz ensuring all surfaces have contact with Pre-Klenz.	Pre-Klenz is designed to keep instruments moist and initiate the cleaning process. Pre-Klenz is validated to remain on instrumentation for up to 72 hours.
	If requiring multiple layers on instruments in the bin or container, apply Pre-Klenz over each layer so each instrument has full contact with Pre-Klenz	Failure to ensure each instrument has contact with Pre-Klenz may result in bioburden to dry onto the instruments resulting in damage to the instruments, such as pitting and corrosion
	Secure lid onto bin or container of instruments.	Instruments that have been applied with Pre-Klenz are kept in an air-tight bin or containers to prohibit the Pre-Klenz from drying and ensuring the instrument remain in a moist environment until further processing.
5	Rinse	RATIONALE
	After cleaning, rinse all instruments/equipment/lumens thoroughly with water.	Removes residues.
	Place cleaned and rinsed instruments/equipment as required into MDR bin with lid for transportation to MDR for further cleaning in washer disinfectant and High-Level Disinfection or Sterilization.	
6	Clean Area	RATIONALE
	When finished: Drain, rinse and clean sink with approved disinfectant.	
	Wipe counter with approved disinfectant.	
	Apply clean soaker pad to counter.	