



<p>Team Name: Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: Executive Director - Acute &amp; Chief Nursing Officer</p>	<p>Reference Number: ORG.1910.PR.004</p> <p>Program Area: Support Services</p> <p>Policy Section: Housekeeping</p>
<p>Issue Date: January 29, 2020</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Appearance Standards, Washrooms</p>

*Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.*

**PROCEDURE SUBJECT:**

Appearance Standards, Washrooms

**PROCEDURE:**

1. Floor
  - Floor appears to be in well-maintained condition; no build-up of soil at the edge.
  - Floor clean and free of litter.
  - No heavy black marks or scuffs.
  - Baseboards and coving appear to be in good repair.
  
2. Holders/Bars
  - Holders/bars are clean and without build-up of soil.
  - No soil build-up around fittings.
  
3. Mirror
  - Mirror appears to be clean.
  - Mirror is intact.
  
4. Shower/Curtain
  - a) Shower
    - No mineral or soap deposits on faucets, pipe (if exposed), and shower head.
    - Wall appears clean and free of deposits, soap or mineral.
    - Floor is clean.
    - Drain is free and clear of odors.
    - Wall bars are free of deposits.

b) Curtain

- Curtain is in good condition and not torn.
- Curtain is free of soap, mineral build up or stains, etc.
- No offensive odor.

5. Sink

- Faucets and metal surfaces clean; no soil deposits.
- Sink appears clean and in good condition.
- Drain does not have deposits of hair and debris.
- Under the lip of the sink is free of soil (apron).
- Drain and water pipes are free of dust and lint.

6. Soap and Paper Supplies

- Adequate supply of soap and paper supplies is available in the dispensers.
- Dispensers are operational and clean.

7. Toilet, Bowl and Seat

- Toilet appears to be clean; front, sides, base and back.
- Toilet seat, lid and hinge line appear to be clean.
- Bowl is free of mineral deposits.
- The inner rim of the toilet bowl is clean.
- No offensive odors.

8. Tub

- Faucet and water spout appear clean and free of mineral deposits.
- No soil around the drain.
- Tub appears clean and in good condition.
- Wall and tub support bars are clean and free of soil.
- Tub mat is clean and free of mildew.

9. Urinal

- Base and the top of urinal is clean.
- No mineral deposits.
- Accessible plumbing appears to be clean and free of soil.
- No offensive odors.

10. Vent

- Vent appears to be clean and free of dust or lint on the outer surface.
- Inside of the vent does not have build-up of dust or lint.
- No soil around the vent facing.
- Securely fastened and not a safety hazard.

### 11. Walls

- Walls appear to be clean, free of soil.
- All high touch areas appear to be clean

### 12. Waste Container

- Waste container in proper location.
- Waste unit appears to be clean and free of soil.
- Waste container appears in good condition.
- Clean plastic liners in place (if used).
- No offensive odors.

### 13. Window and Sill

- Glass and frame appear to be clean and free of dust and spots.
- No finger marks or smudges.
- Window sill free of dust, marks and spots.