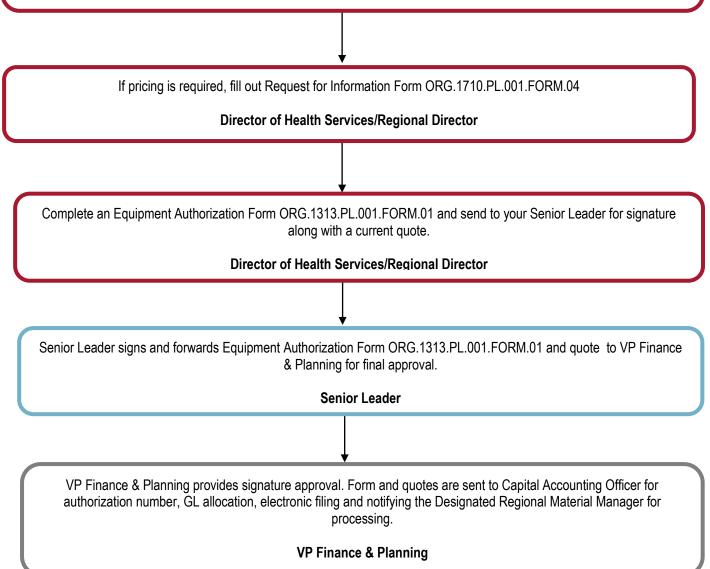


Basic Contingent Capital Equipment Request and Authorization Process

Contingent Capital Equipment is identified, giving consideration to regional standardization. This replaces equipment that has broken down and is either non-repairable of the cost of repair is excessive based on the replacement cost. It can also be to replace equipment that poses a health and safety risk to either patients or staff. *

Director of Health Services/Regional Director



* Prior to pursuing the process to acquire new or replacement equipment the respective Regional Program Director is consulted with respect to:

- > Equipment needs given scope of services provided
- > Environmental factors and compatibility with other equipment
- > Other information pertinent to the proposed equipment purchase
- Equipment standardization and
- > Existing contract requirements