



Central Registration Forms

ENSURE YOUR OUTLOOK EMAIL IS OPEN PRIOR TO BEGINNING THE REGISTRATION

Select the appropriate form by selecting the form name button

Arrival of Pre-Registered Patient (to pre-reg patient use the Pre-Registration form)

- Patient previously pre-registered now presenting to site

Care Advancement

- Patient being moved from emergency/outpatient to inpatient unit

Direct Admission

- Patient presents from outside the facility for direct admission to the facility
- Any delivery at a site or en route to the site must be admitted

Discharge

- Discharges, death or transfer to another facility

ER Registration

- Patient presenting for treatment in Emergency Department

ER Registration – Repeat

- Patient presents for repeat visits for a course of treatment within the Emergency Department

Newborn

- Abbreviated admission form for newborns ONLY
- Any babe born at a site or en route to the site must be admitted

Outpatient Registration

- Designated specifically for: Pembina Manitou/Emerson/MacGregor/Gladstone/St Claude/ Lorne Memorial
- Patient presents for initial visit for treatment in sites that do not have an Emergency Department

Outpatient Registration Repeat

- Designated specifically for: Pembina Manitou/Emerson/MacGregor/Gladstone/St Claude/ Lorne Memorial
- Patient presents for repeat visit for treatment in sites that do not have an Emergency Department

Patient movement

- Submit for all
 - o Location/bed changes
 - o Service changes (including Emergency to Observation)
 - o Physician changes
 - o Emergency -> DayNightCare (specific to Carman and Ste Anne)

 - o For patients that are to be admitted to obtain labels or addressograph
 - o Admission forms will be printed upon presentation of the patient
- Close/Open Beds (Due to Isolation, Maintenance, etc.)