



<p>Team Name: Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: Regional Lead – Corporate Services & Chief Financial Officer</p>	<p>Reference Number: ORG.1910.PR.042</p> <p>Program Area: Support Services</p> <p>Policy Section: Housekeeping</p>
<p>Issue Date: April 27, 2021</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Clean Up and Disposal of Clean Broken Glass</p>

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Clean Up and Disposal of Clean Broken Glass

PURPOSE:

To ensure the safety of our clients and staff by disposing of broken glass safely using personal protective equipment and safe handling procedures.

PROCEDURE:

1. Use Personal Protective Equipment (PPE) according to Safety Data Sheet (SDS).
2. Prepare equipment.
3. Secure Area.
 - Make sure that staff and clients are aware of broken glass.
 - Put up a wet floor sign.
 - Assess how to clean up the broken glass.
4. Clean up broken glass.
 - Gather necessary equipment: puncture resistant gloves, dust pan, broom, puncture resistant container, and vacuum.
 - Do not handle broken glass with bare hands, use puncture resistant gloves, or collect with dust pan and broom to prevent cuts.
 - Do not dispose of broken glass in regular garbage.
 - Place all non-contaminated broken glass in a sturdy puncture resistant container or in a cardboard box. A cardboard box should be taped shut and marked “broken glass” for workers to pick up and dispose of in appropriate area.

- Vacuum the area to ensure all the very fine glass is picked up.
- 5. Clean and store equipment in appropriate area.
- 6. Remove wet floor sign.

EQUIPMENT/SUPPLIES:

- Puncture Resistant Gloves
- Broom
- Dust Pan
- Puncture Resistant Container
- Vacuum
- Wet Floor Sign

REFERENCES:

Contaminated Broken and/or Non-Broken Glass must be disposed as:

- Anatomical Waste - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.
- Microbiologic Waste - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.
- Blood / Body Fluid Waste - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.
- Other Waste - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.
- Sharp - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.
- Isolation Waste - disposed as per IPC-1000.003, IPC-1000.004 and IPC-1000.005.