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| Team Name: Environmental Services Team Lead: Regional Manager Environmental Services Approved by: VP – Finance & Planning | Reference Number: ORG.1910.PR.033 Program Area: Support Services Policy Section: Housekeeping |
| Issue Date: March 3, 2021 Review Date: Revision Date: | Subject: Clean and Disinfecting of Public Washrooms |

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Clean and Disinfecting of Public Washrooms

PURPOSE:

To provide a clean and safe, sanitary environment for clients, residents, staff and visitors.

PROCEDURE:

1. Use of appropriate Personal Protective Equipment(PPE) according to Safety Data Sheet(SDS).
2. Prepare equipment.
3. Place the cart close to the door to reduce corridor obstruction, but do not block the entrance.
4. Perform hand hygiene and put on gloves.
5. Knock on the door and announce your services. Ensure timing is appropriate to clean and disinfect the washroom.
6. Clean and disinfect the washroom as follows:
 - Use paper towel to flush and raise the toilet seat. Discard the paper towel.
 - Dispense the toilet bowl cleaning solution and brush inside of the toilet bowl and flush.
 - Return toilet brush caddy/holder to the housekeeping cart immediately after use.
 - Clean and disinfect door handle, frame and light switch.
 - Clean and disinfect all dispensers and frames.
 - Clean and disinfect ledges, shelves and support railings.
 - Clean and disinfect the call bell and cord.
 - Clean and disinfect mirror, walls around the sink and counter.
 - Clean the faucet then inside of the sink.
 - Clean the chrome piping/toilet tank and flush handle

- Clean and disinfect the top of toilet seat.
 - Clean and disinfect the outside of toilet bowl.
 - Lift up the toilet seat and clean and disinfect the bottom of the toilet seat.
 - Lastly, clean and disinfect the rim of the toilet bowl.
7. Remove all waste, clean and disinfect container and reline. Remove trash liners with both hands and hold the liner away from body.
 8. Discard gloves and perform hand hygiene.
 9. Replenish supplies. Ensure that the supplies are installed correctly, and dispensers are in good working condition.
 10. Dry mop floor. See procedure Dry Mopping Floors (ORG.1910.PR.008).
 11. Wet mop floor. See procedure Wet Mopping Floors / Microfiber Mopping System (ORG.1910.PR.010).
 12. Clean and disinfect mop handle.
 13. Fill out HIPPO requisition for any mold, cracks, leaking or damaged areas for repair.

IMPORTANT POINTS TO CONSIDER:

- Do not use toilet brush to clean outside of the toilet bowl.

EQUIPMENT/SUPPLIES:

- Fully stocked housekeeping cart

REFERENCES:

ORG.1910.PR.008 - Dry Mopping Floors

ORG.1910.PR.010 - Wet Mopping Floors / Microfiber Mopping System