



<p>Team Name: Regional Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: VP - Corporate Services</p>	<p>Reference Number: ORG.1911.PR.029</p> <p>Program Area: Support Services</p> <p>Policy Section: Laundry</p>
<p>Issue Date: December 2, 2019</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Clean Weigh Scale - Floor Model</p>

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Clean Weigh Scale - Floor Model

PURPOSE:

To clean and maintain scale.

PROCEDURE:

Daily:

1. Put on Personal Protective Equipment (PPE).
2. Wipe the control box with damp duster saturated with disinfectant cleaning solution.
3. Sweep the surface of the scale.
4. Wet mop the floor of the scale using a disinfectant cleaning solution.

Weekly:

1. Use a crevasse tool and vacuum the well of the floor scale.

EQUIPMENT/SUPPLIES:

- Personal Protective Equipment (PPE)
- Disinfectant Cleaning Solution
- Floor Cleaning Solution
- Vacuum