



<p>Team Name: Regional Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: VP - Corporate Services</p>	<p>Reference Number: ORG.1911.PR.028</p> <p>Program Area: Support Services</p> <p>Policy Section: Laundry</p>
<p>Issue Date: December 2, 2019</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Cleaning Weigh Scale - Poly Basket Model</p>

*Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.*

**PROCEDURE SUBJECT:**

Cleaning Weigh Scale - Poly Basket Model

**PURPOSE:**

To clean and maintain scale.

**PROCEDURE:**

Daily:

1. Put on Personal Protective Equipment (PPE).
2. Clean and wipe the interior of the basket using a damp duster saturated with disinfectant cleaning solution.
3. Wipe the exterior of the basket and scale under the basket with a damp duster saturated with disinfectant cleaning solution.

**EQUIPMENT/SUPPLIES:**

- Personal Protective Equipment (PPE)
- Disinfectant Cleaning Solution
- Clean Dusters