



<p>Team Name: Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: VP – Finance & Planning</p>	<p>Reference Number: ORG.1910.PR.032</p> <p>Program Area: Support Services</p> <p>Policy Section: Housekeeping</p>
<p>Issue Date: March 3, 2021</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Cleaning of Medical Device Reprocessing Department</p>

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Cleaning of Medical Device Reprocessing Department

PURPOSE:

- To provide a clean environment for clients/residents.
- To enhance the visual appearance of the environment.
- To prevent infections by cross contamination.

PROCEDURE:

1. Use appropriate Personal Protective Equipment (PPE) according to Safety Data Sheets (SDS) and Medical Device Reprocessing (MDR) Standards.
2. Prepare equipment.
3. Place the cart in the area so that the supplies are easily accessible. Ensure the cart is placed appropriately to reduce obstruction.
4. Begin cleaning / disinfecting starting at the door and work systematically around the room.
5. Spot clean walls, dispensers, door frames, handles, light switches, ledges, sills, and all counters and furniture.

6. Clean sink, clean faucet then inside of the sink.
7. Clean and check the dispensers. Refill the dispensers, as necessary.
8. Dispose of recyclables and garbage. Clean inside and outside of receptacles, as necessary, and re-line.
9. Place the wet floor sign at the entrance to the area.
10. Dry mop and wet mop floor. See Dry Mopping Floors – ORG.1910.PR.008, Mopping Floors / Yacht Style Mop – ORG.1910.PR.009 & Wet Mopping Floors / Microfiber Mopping System – ORG.1910.PR.010.
11. Remove the wet floor sign once floor is completely dry.
12. Floors must be done daily; walls, ceilings and light fixtures, sprinkler heads, vents every six months. Sterile storage areas, walls and ceilings must be done every 12 months.

EQUIPMENT/SUPPLIES:

- Fully stocked housekeeping cart

REFERENCES:

ORG.1910.PR.008 - Dry Mopping Floors

ORG.1910.PR.009 - Mopping Floors / Yacht Style Mop

ORG.1910.PR.010 - Wet Mopping Floors / Microfiber Mopping System