



Team Name: Environmental Services	Reference Number: ORG.1910.PR.024
Team Lead: Regional Manager Environmental Services	Program Area: Support Services
Approved by: VP – Finance & Planning	Policy Section: Housekeeping
Issue Date: January 18, 2021	Subject: Cleaning of Stairwells
Review Date:	
Revision Date:	

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Cleaning of Stairwells

PURPOSE:

To provide a clean and sanitary environment.

PROCEDURE:

1. Use appropriate Personal Protective Equipment (PPE) according to Safety Data Sheets (SDS).
2. Place the wet floor sign outside of stairwell at both top/bottom of the stairwell.
3. Place the cart close to the door to reduce corridor obstruction, but do not block entrance
4. Begin cleaning / disinfecting. Start at the top and work your way down to the bottom landing of the stairwell.
5. Damp dust door, spot clean walls, clean railings (top/bottom), glass and all ledges.
6. Remove any heavy soil / gum.
7. Vacuum stairwell and matting and make sure the vacuum cord is kept to one side to prevent tripping.
8. Wet mop stairwell.

9. Remove wet floor sign when the floor is completely dry.

EQUIPMENT/SUPPLIES:

- Fully supplied housekeeping cart
- Vacuum