

Criteria and Checklist for Sites that do not have a Tube Feed Pump

- Review [CLI.4110.PL.023](#) Adult Enteral Nutrition Acute and Personal Care Home (PCH) Clients
 - Page 5 - Indications/Contraindications confirms that patient meets indications for NG feeds.
 - Page 6 - Procedure and decision making.
- Consult dietitian. If local dietitian unavailable – connect with the nearest Regional Centre’s dietitian for support and guidance.
- Ensure facility has ability to do the x-ray for placement confirmation.
- Ensure Physician/Designate is available to review x-ray, to approve placement and order use of NG tube.
- Obtain patient/family consent.
- Ensure all starter supplies and formula are on site. (New starts always need a pump, for repatriation patients check with sending hospital if patient is pump or gravity fed).
 - Tube feed pump supplies such as feeding sets, tubing, syringes, etc. and formulas are stored centrally and available from the Regional Centres. *See points on formulas below.
 - Reference Table 1 – Central Storage of Tube Feed Pumps in the [ORG.1913.PR.001](#) Tube Feed Pump - Equipment Management Policy to determine which Regional Centre to obtain pump and supplies from.
 - If TF pump, supplies and formula are not available at one Regional Centre, try the other 2 Centres.
- Contact Logistics and Supply Chain Management (LCSM) orders tube feed pump and starter supplies.
- The manager/designate/ward clerk submit a Work Order Request through their site computerized maintenance management system (CMMS) to track the tube feed pump location.
- Connect with onsite kitchen to determine if appropriate TF formula is in stock (minimum 1 case). If none available onsite, connect with Nutrition and Food Services at a Regional Centre to obtain 1 case of formula. NFS arranges transport to your site through LSCM courier. See Table below called Tube Feed Formula.
- If TF pump, supplies and formula are needed from a Regional Centre, email both LSCM and Nutrition and Food Services (NFS) in the same email to make the request; cc the Clinical Dietitian, Lead– Nutrition and Food Services and Regional Manager – NFS.

Example for BTHC:

To: Stores-bthc@southernhealth.ca ; nfsbthc@southernhealth.ca

Cc: mwall@southernhealth.ca; am1friesen@southernhealth.ca; jbotterill@southernhealth.ca

Subject line: Request for TF pump, supplies and Formula: Isosource 1.2

- Site starts tube feed via [CLI.4110.PL.023.FORM.01](#) Enteral Nutrition Standard Orders Form as per Prescriber order. Prescriber/designate completes the Enteral Nutrition Standard Orders form to avoid delay of starting TF, if the dietitian is not available. Local dietitian reviews, adjusts and/or writes new orders if needed, on their next working day at the facility.
- If tube feed discontinued – Clinical Resource Nurse (CRN)/Site Manager or designate returns the tube feed pump and all extra supplies and formula to the Regional Centre.
- Manager/designate/ward clerk submits a Work Order Request through the CMMS to return back to the Regional Centre and to track the tube feed pump location.

For Repatriation Patients:

- Confirm with the sending site if the patient is on pump feed or gravity feeds and what formula is required.
 - If specialty formula above is required, request the sending site to send enough formula for one (1) week. Reimbursement for the product is arranged through the Lead- Nutrition and Food Services involved.
 - If repatriation occurs after hours or on weekends, nursing ensures the Tube feed pump, supplies (i.e. feeding sets, tubing, syringes, etc.) and formula are available prior to the weekend, to ensure they are on site for when the patient arrives. LSCM and Clinical Dietitians are not available after hours or on weekends.

For Patients with Manitoba Home Nutrition Program (MHNP)

- If the patient is being held in the Emergency Department (ED) for observation, it is appropriate to hold the feed for 24 hours.
- If the patient requires admission, advise the patient to bring their TF pump from home until a TF pump is delivered to the site.
- Ensure tube feed pump and all starter supplies are on site. Reference the checklist above.
- If special formula is used, advise patient to bring specialized formula in with them, until the Lead-NFS can order the special formula.

Checklist of Required Supplies for Starting Tube Feed

[CLI.4110.PL.023.SD.01](#) Regional Order Guide Tube Feed Supplies for Enteral Nutrition

New Starts or Pump feed	Gravity feeds	Supplies	SKU	Quantity	Common Name
<input checked="" type="checkbox"/>		Contracted Tube Feed - Pump Refer to Tube Feed Pump - Equipment Management Policy to determine which Regional Centre to obtain pump from.		1	Tube Feed Pump
<input checked="" type="checkbox"/>		Enfit Feeding Tubes 12 FR x 109.2 cm (43 in) with standard tip	04314	3	NG feeding tube
<input checked="" type="checkbox"/>		Feeding Tube Attachment Device Sterile	01546	7	NG nose anchor
<input checked="" type="checkbox"/>		Pump Feed Only Set 1000ML	94310	7	Pump Feed Set
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Monoject 60 ML Enfit Syringe	04305	7	Syringes
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Tube Feed Formula <i>*Check with Clinical Dietitian to confirm formula required*</i>		1 case of tetras	Formula
	<input checked="" type="checkbox"/>	Set Gravity Enteral Feeding with Enfit Connector Open 1000mL Purple Non-Sterile Non-Latex Single Patient Use Disposable	00375	7	Gravity feed sets

Regional Centres Contact List

**Note: Clinical Dietitians and Logistics and Supply Chain Management are available Monday to Friday, during the day shift.*

	Boundary Trails Health Centre	Portage District General Hospital	Bethesda Regional Health Centre
Logistics & Supply Chain Management	204-331-8980 Storesbthc@southernhealth.ca	204-239-2336 Storespdgh@southernhealth.ca	204-346-5154 SteinbachDC@southernhealth.ca
Nutrition and Food Services	Diet Clerk – 204-331-8904 nfsbthc@southernhealth.ca	204-239-2208 nfspdgh@southernhealth.ca	Diet Clerk - 204-326-6411 Extension 2107 and/or 2108 nfsbrhc@southernhealth.ca
Regional Centre Clinical Dietitian	204-331-8964	204-239-2234	204-326-6411 ext 2093

Tube Feed Formulas

Availability	Formula Name	Where to Obtain to get tube feed started
Standard (stocked at all Southern Health Regional Centres)	Isosource Fibre 1.2 Isosource Fibre 1.5	Ask NFS for 1 case from Regional Centre
Specialty (non-stocked items at all Southern Regional Centres)	Resource 2.0 Novasource Renal Vital Peptide Peptamen 1.0 or Peptamen 1.5 Isosource 1.2 or Isosource 1.5 *or any other formula not listed above	Ask for 1 case from sending hospital or MHNP Client to bring in enough formula for 1 week. Notify Lead-NFS to order in more cases as needed. (NFS to reference NFS Process for Acquiring Tube Feed Formula).