







SAFE WORK PROCEDURE		EMERGENCY LIFT DOWNSTAIRS BLANKET OR CANVAS EVACUATION SCOOP: FOUR MINIMUM ASSIST	
Team Name / Team Lead: SCHIPP Team, Regional Director Staff Development, Infection Prevention and Control	Approved By: Vice President - Human Resources	Date Created: June 29 2016	Review Date: December 20 2017 Revised date: January 2 2018
<b>Potential Hazards Present:</b> <ol style="list-style-type: none"> <li>1) There is a higher risk for awkward postures and over exertion, which can lead to a musculoskeletal injury due to the emergent nature of the task</li> <li>2) Repetitive motions may be a factor.</li> <li>3) Client or Caregiver may slip, trip and fall.</li> <li>4) Client may grab or strike from reactive or defensive behavior.</li> <li>5) Microorganism Transmission</li> </ol> Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.		<b>Personal protective equipment / devices required / other safety considerations:</b> <ul style="list-style-type: none"> <li>➤ Durable blanket or canvas evacuation scoop</li> <li>➤ Appropriate Footwear for Rescuers</li> <li>➤ Clothing that allows Rescuers movement.</li> <li>➤ Routine Practices; Additional Precautions as assigned</li> </ul>	
		<b>Training:</b> <ul style="list-style-type: none"> <li>➤ Initial Orientation and regular review</li> </ul>	
		<b>Resources:</b> <ul style="list-style-type: none"> <li>➤ Follow Manufacturer's Instructions for equipment</li> <li>➤ <a href="#">SCHIPP.M1.001 Module 1</a></li> <li>➤ Video <a href="#">SCHIPP.RES.859 Four Person Emergency Carry</a></li> </ul>	
<b>Client Criteria and Supportive Information:</b> <ul style="list-style-type: none"> <li>➤ Can be handled with four Rescuers.</li> <li>➤ Unable to walk down the stairs independently.</li> <li>➤ <b>This procedure should be used only when there is imminent danger, where the risk of the event outweighs the risk of the lift and carry and where the horizontal evacuation or scoop tool is not possible.</b></li> <li>➤ <b>This procedure should not be used with a bariatric Client, in these cases rely on Fire/Rescue personnel.</b></li> </ul>			
<b>Steps to perform this task safely:</b>			
		<ul style="list-style-type: none"> <li>➤ Rescuers get Client close to the staircase.</li> </ul>	
		<b>Position Client onto Blanket:</b> <ul style="list-style-type: none"> <li>➤ Client should already been on a blanket if used to slide them to the stairwell. If not complete the following.</li> <li>➤ Two Rescuers on either side facing Client, kneeling at chest/shoulder area and hip/knee area shift forward to manually roll Client into side lying. Two Rescuers on opposite side hold Client into side lying.</li> <li>➤ Position blanket lengthwise under Client from head to under feet.</li> <li>➤ Repeat rolling to opposite side to pull blanket out.</li> </ul>	
		<b>Position Client onto Canvas Evacuation Scoop:</b> <ul style="list-style-type: none"> <li>➤ Two Rescuers on either side facing Client, kneeling at chest/shoulder area and hip/knee area shift forward to roll Client into side lying. Two Rescuers on opposite side, hold Client into side lying.</li> <li>➤ Position it under Client, ensuring it covers the buttocks and shoulders. Repeat roll to opposite side to pull it out. Place a pillow over Client's stomach</li> </ul>	

	<p><b>Lift Client on Blanket:</b></p> <ul style="list-style-type: none"> <li>➤ All Rescuers roll up blanket and hold close to Client, two at head and torso and two at thighs and calves in a half kneeling position, wrists neutral, elbows in, back straight.</li> <li>➤ One Rescuer at feet end is leader, will count to 3, weight shift onto both feet to stand together keeping a power position throughout.</li> </ul>
	<p><b>Lift Client with Canvas Evacuation Scoop:</b></p> <ul style="list-style-type: none"> <li>➤ All Rescuers grab handle of scoop-two at shoulders of client and two at hip level a half kneeling position, wrists neutral, elbows in, back straight. Rescuers will need to position themselves as close to client as possible.</li> <li>➤ One Rescuer at feet end is leader, will count to 3, weight shift onto both feet to stand together keeping a power position throughout.</li> <li>➤ When Rescuers are standing, Client will appear to be in a seating position. Stepping down stairs or walking forward to stairwell, face Client and side step to avoid twisting.</li> </ul>
	<p><b>Step Down Stairs Together:</b></p> <ul style="list-style-type: none"> <li>➤ While holding Client in blanket/canvas evacuation scoop, step towards stairs with Client's feet pointing to stairs if going down.</li> <li>➤ Leader guides the group by repeating "step" to ensure there is rhythm as you descend the stair case.</li> <li>➤ If going upstairs, leader will be at the head of Client and guide the group to step up the stairs, head first.</li> </ul>
	<p><b>Lowering Client to Floor on Blanket/Canvas Evacuation Scoop:</b></p> <ul style="list-style-type: none"> <li>➤ Once at the end of the stairs and in a designated safe area, leader directs Rescuers to lower Client to safe surface in unison, first to half kneeling and then kneeling.</li> <li>➤ If using canvas evacuation scoop, take pillow from across stomach and place beneath Client's head.</li> <li>➤ Ensure Client is comfortable and safely positioned.</li> </ul>
<p><b>Managers/Supervisors:</b> ensure all duties are performed in accordance to training on the Safe Work Procedure, established health and safety regulations/guidelines, policies and procedures (e.g. following safe work procedures) to ensure the staff member, co-workers and clients are safe.</p> <p><b>Staff performing task:</b> perform task in accordance to training on the Safe Work Procedure and established health and safety regulations. Notify Manager or supervisors of all occurrences, injuries, illnesses or safety and health concerns which are likely to harm themselves or others. Ensure work is completed safely for co-worker, client and personal safety.</p> <p><b>Note:</b> this task will be monitored periodically to ensure compliance and safety.</p>	