



Client's Name:
PHIN:

HOME CARE ATTENDANT ASSIGNMENT TASK PLAN – CLIENT SPECIFIC
 Eye Ointment (more than 2 eye drops/ointments)

Important Points to Remember for this Client	
Examples:	
<ul style="list-style-type: none"> • • 	
Date: _____	Signature: _____

<p>PROBLEMS TO WATCH FOR AND REPORT</p> <ul style="list-style-type: none"> • Client's eyes are leaking, red or swollen. • Client complains of burning or pain with eye ointment.

Procedure – Eye Ointment
1. Wash hands.
2. Apply disposable gloves.
3. Review Five Rights of Medication Assistance: <ul style="list-style-type: none"> • Right Person • Right Drug • Right Dose • Right Time • Right Route
4. Observe that eye ointment should be applied after eye drops (if applicable).
5. Ask client to lie down or sit in a chair with their head tilted back.
6. Clean eyes if needed.
7. Remove cap from tube and place on clean surface.
8. Tell the client to look upward.
9. Gently pull down lower eye lid.
10. Squeeze out a thin ribbon of ointment from tube starting at inner corner of eye to outer corner of eye.
11. Do not touch eye with tube.
12. Ask client to close eye and roll eye ball around to spread medication over eye.
13. Recap tube.
14. Wipe off excess ointment with a clean washcloth.
15. Wait five minutes between each eye medication.
16. Remove disposable gloves and discard.
17. Wash hands.
18. Document correctly on the Home Care Medication Assignment Record – Home Care Attendant.