

Safe Work Procedure: Auto Floor Scrubber (self propelled, riding) or Battery Operated Floor Burnisher

Department	Approved by:	Date Created:	Review/Revised Date:
Environmental Services	Regional Director of Support Services	2013/09	2017/06; 2022/06

Potential Hazards:	Personal protective equipment / devices required / other safety considerations
<p><i>Fill in those that apply:</i> Risk for injury: H=High M=Medium L=Low L Awkward postures (attaching/removing pad to drive) L Forceful exertions (attaching/removing pad to drive) L Vibration L Surfaces causing falls (wet floors) L Noise</p>	<p>Non slip appropriate footwear</p>

Training / Reference information

- SCHIPP Module 1 training
- Department Orientation
- WHMIS / SDS training

Note: Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.

Employers must ensure that workers are trained and follow this safe work procedure Steps to perform this task safely:

1. Check equipment for any obvious defects or damage. Do not use a damaged machine and notify your supervisor.
2. Place caution signs and barricades required in work area(s).
3. During operation of the machine be aware of people, obstacles; in your pathway.
4. During operation, be aware of the machine leaving excess water on the floor. If so stop the machine and clean up immediately.
5. Be cautious when stepping from the machine to the floor, as the floor may be slippery from the cleaning solution.

6. When operating the floor machine, be cautious of any floor grades as this can increase the risks for tipping or having the machine become stuck or travelling too fast. Follow the manufacturer's instructions on maximum grade for using machine.
7. Before leaving, servicing or charging, stop the machine on a level surface, turn it off, and remove the key.
8. Use safe bending and lifting techniques when cleaning the machine.