



<p>Team Name: Environmental Services</p> <p>Team Lead: Regional Manager Environmental Services</p> <p>Approved by: Regional Lead – Corporate Services &amp; Chief Financial Officer</p>	<p>Reference Number: ORG.1910.PR.047</p> <p>Program Area: Support Services</p> <p>Policy Section: Housekeeping</p>
<p>Issue Date: August 26, 2021</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Floor Stripping with a Swing Machine</p>

*Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.*

**PROCEDURE SUBJECT:**

Floor Stripping with a Swing Machine

**PURPOSE:**

To remove all old floor finish and soiled from the floor.

**PROCEDURE:**

1. Use appropriate Personal Protective Equipment (PPE) according to the Safety Data Sheet (SDS).
2. Prepare equipment.
3. Move furniture where applicable. Do not obstruct the corridor.
4. Place wet floor sign in the area.
5. Dry mop all floors before beginning stripping operation.
6. Mix stripper solution by carefully following manufacture instructions.
7. Starting at the far end of the room, apply liberal amount of solution to approximately 15 square feet of floor.
8. If solution dries, rewet floor before scrubbing. Scrub area, always keeping scrubber moving, and overlap each scrub path.

9. Where necessary to remove marks or low spots, “heel” machine over area for a few seconds to completely remove such spots.



10. Immediately pick up the stripper solution with a wet mop.
11. Rinse area with clean water and a clean mop a minimum three times changing the water and mop head each time. Be sure to mop baseboards to remove all stripper solution.
12. Neutralize the floor with a mop and neutralizer solution.
13. When the floor is completely dry, remove the wet floor sign.
14. Clean the equipment.
15. Deposit mops in the appropriate area.
16. Remove the pad and disc from the swing machine. Clean the pad and let dry.
17. Clean the floor machine and cord, and place in the appropriate area.

**REFERENCES:**

Safe Work Procedure on the Environmental Services Collaborative Work Site or Department Manual.