

Client's Name:

PHIN:

Resource Coordinator:

Office Location:

HCA Name:			
Date Trained:			
Steps to review with Home Care Attendant	Met	Not Met	Comments
1. Wash hands.			
2. Apply disposable gloves.			
3. Review Five Rights of Medication Assistance:			
Right Person			
Right Drug			
Right Dose			
Right Time			
Right Route			
4. Unscrew, lift off cover and place on a clean surface.			
5. Hold the inhaler upright. Turn grip as far as it will go in			
one direction and then back to the original position until			
you hear a click.			
6. Advise client to breathe out fully.			
7. Have client seal mouth around mouthpiece.			
8. Advise the client to breathe in forcefully and deeply			
through their mouth.			
9. Advise client to hold breath for 10 seconds or as long as comfortable.			
10. Remove inhaler from client's mouth before they can			
breathe out into inhaler.			
11. Advise the client to breathe out slowly.			
12. Replace cap when the medication has been given.			
13. Wait one minute between puffs.			
14. Wait five minutes between inhaled medications.			
15. Wipe mouthpiece. Close cap.			
16. Encourage client to rinse mouth with water after taking inhaled medication.			
17. Remove disposable gloves and discard.			
18. Wash hands.			
19. Document correctly on the Home Care Medication			
Assignment Record – Home Care Attendant.			

Nurse Signature: _____

Home Care Attendant Signature: _____

FORWARD TO NURSE EDUCATOR - CLIENT SPECIFIC SERVICES WITHIN 24-48 HOURS

Procura Entry Completed

Reviewed by: _____

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