Iron Mountain Access Form
Request to Add or Delete User

Date of Request: _____

☐ ADD New Standard User   ☐ ADD New Administrator
☐ DELETE User

USER INFORMATION (please print)

This information is confidential and will be used only to set up access to the Iron Mountain database.

Name: _____

Title: _____

Email address: _____

Office Address: _____

Postal Code: _____

Phone #: _____

Fax #: _____

Authorizing Signature: _____
        Department Manager/Program Lead or Designate

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Department Manager/Access Coordinator-fax/email form to Vendor's Account Manager