

Safe Work Procedure: Loading Dryers

Department	Approved by:	Date Created:	Review/Revised Date:
Environmental Services	Regional Director of Support Services	2013/09	2017/06; 2022/06

Potential Hazards:	Personal protective equipment / devices required / other safety considerations
<p><i>Fill in those that apply:</i> Risk for injury: H=High M=Medium L=Low M Awkward/sustained postures (reaching, twisting) M Forceful exertions L Repetitive movements L Moving machinery L Extreme heat/cold L Combustibles/flammables</p>	<ul style="list-style-type: none"> • Cart with Backsaver (spring loaded elevated cart if available) • Hearing protection (if required)

Training / Reference information

- SCHIPP Module 1 training
- Department Orientation
- Department Manual

Note: Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.

Employers must ensure that workers are trained and follow this safe work procedure Steps to perform this task safely:

1. Position the laundry cart to one side of the dryer opening, and not directly in front. Standing in front of the dryer door, take small steps to turn with feet rather than twisting your back to load the laundry into the dryer. Bend hips and knees to reduce forward bending.
2. Lift only what is safe for you to lift.
3. Set the temperature on the dryer for the category of linen; refer to posted temperatures / settings.

If an emergency situation occurs while conducting this task or if there is an equipment malfunction, engage emergency stop and follow the lock out procedure.

REPORT ANY HAZARDOUS SITUATIONS TO YOUR SUPERVISOR