

MNU Application for Recognition of 15 or 25 year step on salary scale for Rehired Casual Nurses

The nurse is to initiate, sign and submit the form to Payroll for processing:

Employee Full Name _____ **Employee ID Number** _____

Current Employer Name _____ **Site Name** _____

Casual Status Rehire Date _____ **Date of Retirement or Resignation** _____

Years of service from previous EFT position _____ **years**

Original Hire Date of _____

In accordance with the Memorandum of Understanding signed on January 31, 2025, the following will provide a process to administer the placement of 15 or 25 year step on scale to qualifying rehired casual nurses. This is applicable to the following:

- The casual nurse who had previously retired or resigned from a Full or Part-Time position and resumed casual employment, with an Employer listed in Appendix “D” of the Collective Agreement, in accordance with Article 3503, and who was not placed at the 15 or 25 year step, as the steps did not exist at the time they transitioned to a casual position in accordance with Article 3503.

Eligibility Requirement:

a) The nurse must meet the above provisions, as described in the Rehire from Casual Status from former EFT Position (15 and 25 Year Salary Step) MOU as described above.

AND

b) The nurse shall submit this form to the Employer, within 120 days of January 31st, 2025. (No later than May 31st, 2025.)

Please email your completed form to the appropriate contact email below:

Employer Organization	Contact
Interlake	Betel Sites: gprise@ierha.ca IERHA Direct Operations: payroll@ierha.ca
Northern	payroll@nrha.ca
Prairie Mountain	PMH Direct Operations: dapayroll@pmh-mb.ca Ste. Rose/Dr. Gendreau/Winnipegosis: mquennelle@pmh-mb.ca
Southern Health	payrollsupport@southernhealth.ca
Shared Health	CancerCare Manitoba: ccmbpayroll@cancercare.mb.ca Eden Mental Health Centre: dfehr4@edenhealth.mb.ca Rehabilitation Centre for Children: kizryp@rcc.inc.ca Shared Health Direct Operations: phrss@sharedhealthmb.ca
WRHA/Churchill	All sites on SAP: phrss@sharedhealthmb.ca

<p>Non-SAP Employers</p>	<p>Actionmarguerite (Saint-Boniface): payroll@actionmarguerite.ca Actionmarguerite (Saint-Vital): payroll@actionmarguerite.ca Actionmarguerite (St. Joseph): payroll@actionmarguerite.ca Bethania Mennonite Personal Care Home: kim.fedorowich@bethania.ca Centre de sante Saint-Boniface: fndaruhutse@centredesante.mb.ca Donwood Manor: payroll@donwoodmanor.org Fred Douglas Lodge Society: gobirek@fdl.mb.ca Golden Links Lodge: Allison.delaurier@goldenlinks.mb.ca Holy Family Home: snamaka@holymfamilyhome.mb.ca Klinik Community Health: ehudson@klinik.mb.ca Lions Health Centre Personal Care Home: hlearning@lhc.ca Luther Home: chermosisima@lutherhome.mb.ca Manitoba Baptist Home Society (Meadowood Manor) cliessens@meadowood.ca Mount Carmel Clinic: payroll@mountcarmel.ca Nine Circles Community Health Centre: nwc_accounts_payable@norwestcoop.ca Pembina Place Mennonite Personal Care Home: kim.fedorowich@bethania.ca Southeast Personal Care Home: knguyen@sepch.ca or tpham@sepch.ca The Convalescent Home of Winnipeg: payroll@tchw.com The Saul and Claribel Simkin Centre Personal Care Home (The Simkin Centre): renee.gray@simkincentre.ca Women's Health Clinic: Inabess@womenshealthclinic.org</p>

For Processing Only:

Date Received: _____

Completed and Approved by:

Payroll/HR Designate Full Name _____ Signature _____

Step on Scale to be placed at, retro to April 1st, 2024 _____