

## Management of Manitoba Advocate for Children and Youth (MACY) Checklist

<b>REPORTING REQUIREMENT:</b> Manitoba government departments and provincial health authorities are to report serious injuries of children and young adults receiving certain provincial services to the Manitoba Advocate for Children and Youth (MACY) according to Section 21 of the Advocate for Children and Youth Act (ACYA). The two provincial “reviewable” services that apply to the health sector are: <ul style="list-style-type: none"> <li>• Mental health services for children (0-17) provided by or on behalf of a public body or a health care facility.</li> <li>• Addiction services for children (0-17) provided by or on behalf of a public body or a health care facility.</li> </ul> <p>Mandatory Reporting obligations by healthcare providers arises when there is serious injuries of children (age 0-17) who are receiving, or whose family was receiving, one of the “reviewable” services at the time of the serious injury or in the year prior to the serious injury.</p> <p>Serious injuries are those that are life-threatening; require admission to hospital or other health care facility <u>and</u> are reasonably expected to cause serious or long-term physical or psychological impairment; <u>or</u> are the result of a sexual assault that causes serious physical harm or is reasonably expected to cause long-term psychological impairment.</p> <p><b>ADDITIONAL EDUCATION:</b> <a href="#">Serious Injury-Fact Sheet for Service Providers</a></p>	RESPONSIBILITY	
	Mental Health/Addictions Healthcare Provider	Director, Health Services - Mental Health & Addictions
<b>INTAKE</b>		
<input type="checkbox"/> A Mental Health/Addictions healthcare provider becomes aware of a serious injury of a child (0-17) he/she must immediately notify the Director-Mental Health & Addictions. <b>Note:</b> <i>The Act does not require that mechanisms be established to facilitate this awareness e.g.) Requiring staff to question parents of a child with serious injuries to determine this.</i>	⊙	
<input type="checkbox"/> Director, Health Services-Mental Health & Addictions in collaboration with the healthcare provider completes the “Serious Injury Report” (ORG.1810.PL.010.FORM.02).	⊙	⊙
<input type="checkbox"/> Director, Health Services -Mental Health & Addictions uploads the “Serious Injury Report” to MACY secure portal. (Axway account)		⊙
<input type="checkbox"/> Director, Health Services -Mental Health & Addictions then proceeds to notify MACY via email at <a href="mailto:seriousinjury@manitobaadvocate.ca">seriousinjury@manitobaadvocate.ca</a> that a submission has been uploaded to the secure Axway account for review.		⊙
<input type="checkbox"/> Director-Mental Health & Addictions then adds the “Serious Injury Report” to the child/youth health record if deemed applicable.		⊙
<b>FOLLOW-UP</b>		
MACY will review the matter to determine whether the incident meets the legislative definition and whether MACY has jurisdiction to review the matter. MACY may also contact the affected young person, and/or family/guardians, to gather more information and to offer other services provided through MACY, including support, information, advice, and advocacy services.		