

“If Southern Health-Santé Sud staff are exposed to a measles case, they will be required to provide documentation of two doses of measles vaccine OR documentation of immunity to measles through bloodwork OR documented evidence of previous infection. If there is no documentation available, staff will be required to be off work from Day 5-21 following the exposure.”

Obtaining Documentation of Immunization/Immunity to Measles

Option 1: The Provincial Immunization Records Website:

For those immunized in Manitoba in 1988 to present, visit the provincial Immunization Records website and use the Immunization Update Request Form and choose the “Complete Immunization Record” option. (QR Code directly to this form to the Right).



With this option a physical copy of your immunization record will be mailed to you as it is inputted into the Public Health Information Management System (PHIMS).

Note: This option will provide you with your immunization history only. If you have had a previous measles infection, documentation of immunity will not be available here.

Option 2: Your Post-Secondary School

On acceptance to a post-secondary health care faculty, most faculties require proof of immunization and/or immunity. Some faculties hold these records for up to 10 years after graduation. This option will provide you with immunization records, evidence of immunity via serology results, and your Tuberculin Skin Test records (this is a GREAT option if you are within the timeframe!) If your post-secondary school is not listed below, it is worth checking to see if your school keeps these records.

University of Manitoba – Faculty of Health Sciences holds records for 10 years after graduation date. Visit the University of Manitoba Immunization Program with the Faculty of Health Sciences website and complete the appropriate request form according to which faculty you graduated from (QR Code directly to this form to the Right).



Brandon University – Faculty of Nursing holds immunization/immunity records for 7 years after graduation date. E-mail Tracey Collyer at CollyerT@brandonu.ca and she will forward you the documentation.

Red River College – holds records for 10 years after graduation date. Visit the Health Services Records Request Form and complete to request information by fax and/or email. (QR Code directly to form to the Right)



Note: Check off “Records of any immunizations, serologic testing, tuberculin skin tests, and other tests that may be in my file” to obtain adequate information

Assiniboine Community College – Does not keep student records

Option 3: Your Local Public Health Office

Your local public health office is able to review your immunization record. If you do not have any documented measles vaccination, the public health nurses are able to provide two doses of the measles (MMR) vaccine to health care workers.

Note: If you are certain you have been immunized with two doses of measles vaccine (in another province or country that is not documented in the PHIMS system) or had a previous infection, you will need bloodwork to test for immunity to measles, this needs to be ordered by a prescriber or through the Southern Health – Santé Sud Occupational Health Program.

Option 4: Your Primary Care Provider

Your primary care provider is able to review your immunization record in PHIMS. If you do not have any documented measles vaccination, two doses of the measles vaccine (MMR) are available to health care workers.

If you are certain you have been immunized with two doses of measles vaccine (in another province or country that is not documented in the PHIMS system) or had a previous infection, you will need bloodwork to test for immunity to measles. Your primary care provider can order bloodwork to see if you are immune.

Option 5: Southern Health Occupational Health Program

Book an appointment with the Regional Occupational Health Nurse (OHN) or the BTHC Infection Control Practitioner (ICP) to review immunization/immunity status.

The OHN and ICP will conduct an immunization and immunity review guided by the Southern Health – Santé Sud Occupational Health Policy. An employee signature indicating compliance with the entirety of the Southern Health – Santé Sud immunization Policy is required to proceed with this review. The Occupational Health Policy is available on the HPS for review.

Compliance with the Immunization Policy is a condition of hire for all employees hired after December 1, 2020 (when the policy was developed) and strongly recommended for employees hired before this date. In the event an employee is exposed to a communicable disease, the employee is required to comply with the required immunizations and testing as outlined in this policy.

To book an appointment with the BTHC ICP visit the Staff Immunization Scheduler. (QR Code directly to booking site to the Right). Appointments are available every Wednesday at BTHC in the ICP office.



To book a phone appointment with the Regional OHN use the Occupational Health Immunization Clinic Intake Form (QR Code to the Right). You will then be contacted by the OHN to review immunization and/or bloodwork that is required.



Note: The current time for this option from completing the intake form to the OHN contacting the employee is around 4 weeks and may increase with an influx of requests. To have your documentation in a timely manner this option should be used only if other options do not work for the you.

Choose the option that suits you best, **it is strongly encouraged to keep your documentation of immunization or immunity at hand, to provide to your site Infection Control Practitioner if required for contact tracing.**

When you have your documentation of immunization and immunity feel free to drop by the site ICP office and have this documentation uploaded to your Occupational Health file for future communicable disease exposure risks.