

## **SWP**SAFE WORK PROCEDURE



FS-SWP-203.1	MEAT SLICER- Operation & Cleaning		
Department / Area: Nutrition & Food Services		Date Created: January 20, 2014	Review / Revised date: March 1, 2018
Approved By: Regional Manager Nutrition and Food Services			

Potential Hazards: Fill in those that apply	Personal protective equipment / devices required / other safety considerations	
H M L risk for injury  □ ☑ □ Cuts- potential for amputation	<ul><li>Kevlar / Cutting Gloves</li><li>Blade Guard for machine</li></ul>	
□ □ ⊠ Burn- slicing hot product □ □ ⊠ Electric Shock □ □ ⊠ Repetitive motion	Training / Reference information  • Department Orientation / Checklist  • WHMIS / training annually  • MSDS Binder Location  • First Aid procedures in the event of injury  • Job Hazard Analysis  • Operator's manual	

**Note:** Signs and symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffness, numbness/tingling, and/or loss of movement or strength in a body part. Report these to your supervisor.

## Employers must ensure that workers are trained and follow this safe work procedure Steps to perform this task safely:

## Operating

- 1. Slicer should be at 0.
- 2. Assemble (top knife cover secured) and set on a flat, level, stable surface before use.
- 3. Wear Kevlar mesh safety glove on the receiving hand.
- 4. Place wax paper or catching pan under carriage tray.
- 5. Pull the carriage towards you until it stops. Place the product to be sliced on the carriage tray and secure with meat grip.
- 6. Adjust the fence guide by loosening the thumb screw and sliding it close to the product but not pushing against it. Tighten the thumb screw.
- 7. Adjust index knob to set thickness. Plug in slicer and turn it on by pulling the switch knob.
- 8. Use the carriage tray handle and/or meat grip to push the carriage back/forth or set to automatic. Take micro breaks when long duration of task.
- 9. To turn off, push in the switch knob and unplug the machine. Turn the index knob to 0.

## Cleaning

- 1. Ensure the meat slicer is unplugged and set at 0 (zero). Do not plug in during or after cleaning.
- 2. This machine must be thoroughly cleaned and sanitized upon completion or anytime it is not to be used for an extended period of time.
- 3. Always wear Kevlar mesh safety glove when cleaning the meat slicer.
- 4. Unscrew the thumb screw to loosen the carriage tray, and take tray to pot wash sink.
- 5. Carefully disassemble the top knife cover and sharpener.
- 6. Carefully wash and rinse both sides of the circular knife by wiping outward from the centre.
- 7. Wash all surfaces of the machine. Rinse with fresh hot water and another clean cloth.
- 8. Sanitize with sanitizing solution.
- 9. Return to three compartment sink to wash and rinse both sides of the top knife cover and deflector.
- 10. Before reassembling the machine ensure index knob is set at 0 (turned fully clockwise).
- 11. Use extreme caution during reassembly and wear Kevlar gloves.
- 12. When not in use machine remains unplugged and set at 0 and with the dial set back to "Manual".