



MINUTES of Nursing Practice Council
Thursday, March 16, 2023
0900-1500hrs
Ian N. Morrison Research Farm
Carman

Present: Lorraine Cassan, Tamara Burnham, Tegan Bailey, Tracy Kokil, Maria Munoz, Loreley Fehr, Ben Wiebe, Lorie Harder, Christy Seniuk, Tara Roberts, Christy Paetkau, Paula Enns, April Friesen, Denise Kay Darling, Madeline Gylywaychuk-Winkler, Jocelyn Therrien, Liana Alton, Carla Olusola, Dayna Jonasson

Regrets: Katie Dupasquier, Justin Plett, Kristal McKittrick-Bazin

Guests:

| SUBJECT: | SUMMARY OF DISCUSSION | DECISION & NEXT STEPS | ASSIGNED TO / DUE DATE |
|------------------------|--|----------------------------------|-------------------------------|
| 1. Call to Order | 9:04am | | |
| 2. Approval of Agenda | Addition: 5.12 Standardized Bedside Reporting | | |
| 3. Approval of Minutes | | | |
| 4. Sacred Moment | <p>New SH-SS Vision Mission Values Staff Video https://vimeo.com/804346145/f0c2b0bd99</p> <p>Group introductions</p> <p>Introduction from Lorraine – will be an AD-HOC to this group. SLT fully supports this group. We are very excited to see the great things this team can do together. Small changes can make a big impact.</p> | | |

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| 5. New Business | | | |
| 5.1. Terms of Reference | <ul style="list-style-type: none"> • Members to coordinate with direct Supervisors/Managers regarding participation on the council. Ensure you're sending appropriate paperwork. • Should be a standard date of the month. <ul style="list-style-type: none"> ○ First Wednesday of the month ○ January, March, June, September & November • Confirm with IT that everyone has MS Teams • Carman will be regular location for in person meetings | <p>Looking for a co-chair – reach out if interested.</p> <p>Tegan to send meeting invites out.</p> <p>Tegan to follow-up with IT re: connecting at home/MS Teams.</p> | <p>Tegan</p> <p>Tegan</p> |
| 5.2. Membership-Membership List, Select Co-Chair | <ul style="list-style-type: none"> • Not all wanting personal contact information posted | Tegan to make changes and get posted on HPS. | Tegan/Tamara |
| 5.3. Processes – Agenda, Email, CWS, HPS, MS Teams | <ul style="list-style-type: none"> • Agenda format reviewed for what to include • Formal meeting may be shorter to allow paid time in afternoon for working groups. Otherwise no additional hours paid. Reasonable to do NPC work if there is time during regular work hours. Members may choose to do NPC work on own time. • NPC Committee has an email address now nursingpracticecouncil@southernhealth.ca • NPC information/business will be posted on HPS • MS Teams to be used for “active” work being done (policies, etc.) • Completed work gets moved to CWS | <p>Add Patient Safety as Standing Item.</p> <p>Tegan to get access to this to manage for now.</p> <p>Confirm & set up page on HPS</p> <p>Ensure all have access to the CWS.</p> | <p>Tegan</p> <p>Tegan/Tamara</p> <p>Tegan</p> |
| 5.4. Clinical Practice Issue Form/Tracking Spreadsheet | <ul style="list-style-type: none"> • Forms and processes reviewed • Forms for staff to use for submitting practice issues • Post on HPS when work is complete • Process for tracking issues | <p>Step 10 to be revised.</p> <p>Make “Clinical Practice Issue Form” and “Clinical Practice</p> | <p>Tamara</p> <p>Tegan</p> |

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| | <ul style="list-style-type: none"> Consider doing some “mock” forms for staff to know how to complete them | Issue Additional Notes” electronically fillable. | |
| 5.5. Patient Safety Presentation – Tara Roberts | <ul style="list-style-type: none"> PSLAs are not easily accessible on the HPS May 1 we are no longer using “Occurrence Report”, it’s now called “Patient Safety Event”. Went from 8 pages to 4 pages. | Tara to look at other options for simplifying access. Presentation & recording posted on CWS | Tegan |
| 5.6. Staff Survey Findings Presentation – Shawna Moodie | <ul style="list-style-type: none"> Presentation and recording getting posted on CWS Live document shown SDO looking at results to make improvements Accreditation » Southern Health-Santé Sud | Reach out to Shawna Moodie if you would like more information | |
| 5.7. Manitoba Nursing Recruitment in the Philippines – Lorraine Cassan | <ul style="list-style-type: none"> Presentation from Lorraine’s trip posted on the CWS There is 1 global movement for nursing Tier 1 education is the same as our nurses get The quality of interviews was great Provided Letters of Interest (19 nurses & 18 HCAs). They have to pass the English test, immigration. Nurses are for Acute Care while the HCAs are for Long Term Care/Transition Care Units. Goal is to have some here within 2 months Using VISA pathway which allows them to bring their families. Return of Service is 3 years. We are hoping we can get it to the region vs. specific sites Hoping to get them connected with community, churches, etc. Setting them up with mentorship Plans in discussion for another trip. Working on processes to support existing staff from Phillipines that are experiencing licensing issues. | | |

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| | <ul style="list-style-type: none"> • We are able to verify the language proficiency on their behalf • We have asked staff to share stories regarding some of the issues they may be experiencing now. • Pathway will remain in play going forward Setting up a Provincial Float Pool <ul style="list-style-type: none"> • PDGH and BTHC as trial sites • Plan to expand after • Long term placement – vacation, leaves, etc. • Working on travel, etc. • Actively recruiting in SH-SS right now • Pairing the staff so they can provide support to each other. It's not just about recruiting – it's about retaining as well. • Posted as full-time positions | Reach out to Lorraine/Tamara if someone would like to share their story. | |
| 5.8. Regional B.Braun IV Pump Roll Out | <ul style="list-style-type: none"> • Roll out was in February – training was in person/virtual • 305 pumps in the region • Education is posted on LMS • Challenges with logistics but are resolved • Small sites aren't using – no patients which is unfortunate • Plans to educate those who have missed (leaves, etc.) • Alarms on the pumps go off for the cold storage items • New alarms are quite quieter and hard to hear sometimes • Some major concerns not just in our SDO – providing feedback to the Province | Frequently Asked Questions (FAQ) document being developed by Staff Development. | |
| 5.9. CVAD Policy – Review Updates | <ul style="list-style-type: none"> • High level overview of policy & supporting documents changes. | <ul style="list-style-type: none"> • Detailed review of policy | Denise/April/Christy |

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| | <ul style="list-style-type: none"> Recommend clarification of flushing/locking direction. Vascular specialist input is being added/reviewed Request for working group to do detailed review before finalizing (2-3 people) Nurses use & really like supporting documents-concern with removing them. | | |
| 5.10. Ultrasound Guided Peripheral IV Insertion Trial at PDGH | <ul style="list-style-type: none"> Very specialized skill, requires formal education & clinical practicum to develop competency. Trial at PDGH in March/April Opportunity to spread to other Regional Centres | Bring feedback to June meeting | Tamara |
| 5.11. HCA Position Description | <ul style="list-style-type: none"> Will be emailing the job description for your review. Specifically looking at the certified HCAs and provisions around checking vital signs | Provide feedback to Tamara | All members |
| 5.12. Standardized Bedside Reporting | <ul style="list-style-type: none"> Expectation for Acute Care to do bedside reporting using standardized approach NPC assistance requested to develop formal direction Staff Development has collected some evidence/research on topic | If interested in reviewing this, let Tamara know. | |
| 6. Standing Items | | | |
| 6.1. New Clinical Practice Issues | Defer | | |
| 6.2. Review Clinical Practice Tracking Spreadsheet | Defer | | |
| 6.3. Working Group Time | Defer | | |
| 7. Time, Date & Location of next meeting | November 1, 2023 | | |
| 8. Adjournment | Meeting adjourned at 3:15pm | | |

Integrity

Compassion

Excellence

Respect