



Nomination to Confer the Title of Physician or Surgeon Emeritus(a)

Nomination to confer the title of *Physician* or *Surgeon* Emeritus(a) ¹

The title *Physician* or *Surgeon* Emeritus(a) ¹ can be awarded to an outgoing physician or surgeon to recognise distinguished service and their future continuing association with SH-SS. This form should be submitted with a copy of the nominee's current CV.

1. EMPLOYEE DETAILS

Name of staff member:	
Current title:	
Employment start date:	
Employment end date:	
Number of years' service:	

2. REASON FOR NOMINATION

Please explain below why you are nominating the staff member for the title of *Physician* or *Surgeon* Emeritus(a). This should include a brief synopsis of the staff member's contribution to their discipline and SH-SS more generally. Include teaching and research information, achievements and awards, exceptional professional service, external commitments and links, committees and other noteworthy contributions.

¹ Exceptionally, SH-SS will confer the title of *Physician* or *Surgeon* Emeritus(a)

Please provide details of the association/ongoing contribution the individual will have with SH-SS under the proposed Emeritus(a) appointment. Please also outline any future plans for external commitments, links, committees which may support the work of SH-SS

3. YOUR DETAILS

Nomination made by:	
Faculty:	
Email:	
Date:	

4. APPROVAL

I confirm approval of the nomination as detailed above.

Name of VP of Medical Services:	
Signature:	
Date:	

5. RETURN TO

Please submit an electronic copy and a hard copy of both the signed nomination form and the staff member's current CV to the Medical Administration Office.

The Executive Assistant will send on the signed application paperwork to the Vice-President of Medical Services and Chief Executive Officer.

An application should normally be made approximately 6 months prior to the desired Emeritus(a) appointment date. This is to enable time for review by the SLT followed by consideration by the Board in formal session.

Deadlines for Medical Administration to submit cases to the Vice-President of Medical Services and Chief Executive Officer are therefore 15th June and 15th December.