



<p>Team Name: Regional PCH Program Team</p> <p>Team Lead: Director - Personal Care Homes</p> <p>Approved by: Regional Lead – Community &amp; Continuing Care</p>	<p>Reference Number: CLI.6410.PL.023</p> <p>Program Area: Personal Care Home</p> <p>Policy Section: General</p>
<p>Issue Date: January 18, 2023</p> <p>Review Date:</p> <p>Revision Date:</p>	<p>Subject: Licensed Practical Nurse Leadership in Personal Care Homes</p>

*Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.*

**POLICY SUBJECT:**

Leadership guidelines for the Licensed Practical Nurse (LPN) working in Personal Care Homes (PCH).

**PURPOSE:**

All PCHs will have a plan to ensure safe care of residents during any periods where the facility is unable to secure a registered nurse (RN) or registered psychiatric nurse (RPN) to supervise nursing care.

**BOARD POLICY REFERENCE:**

Executive Limitation (EL-2) Treatment of Clients

**POLICY:**

Based on Manitoba Health Personal Care Home Standard 11- Nursing Services, specifically 11.07 all PCHs shall ensure that there is a RN or RPN on site 24 hours per day, seven days per week. In the event this is unachievable, an LPN will be on site and an RN or RPN will be accessible by telephone to assist with problem solving and decision making to ensure safe and effective care for residents.

**PROCEDURE:**

- All PCH’s will have a plan to address situations when a RN or RPN is not on site to ensure the LPN has access to consultation with a RN or RPN 24 hours per day, seven days per week.
- A copy of the plan must be readily available to professional nursing staff in the PCH and reviewed as part of the orientation process for all nurses.
- The plan must include the designated contact or facility information when there is no RN or RPN working on site.

- If there is no RN or RPN on site during a period of work, the LPN will contact the RN/RPN designated contact/facility in situations when support, consultation and/or advice is required.
- If the PCH is without an RN or RPN on site, the LPN will be directed to designated contact at another facility in the region as indicated below.
- The LPN may use the Nursing Services Under Leadership of the LPN Decision-Making Flowchart (CLI.6410.PL.023.SD.01) or the Guideline for Charge Licensed Practical Nurse in a PCH (CLI.6410.023.SD.02) as a guideline for support in the absence of an RN or RPN at the site or in consultation with the designated contact. Facilities with “PCH specific” protocols will have these in writing and together with the flowchart.
- The LPN will record details of the consultation with the RN or RPN in the resident’s health record or facility communication where appropriate.

<b>Personal Care Home</b>	<b>Designated Facility or Plan</b>
Bethesda Place (juxtaposed)	Bethesda Regional Health Centre - Medicine
Boyne Lodge	Carman Memorial Hospital
Douglas Campbell Lodge	Lions Prairie Manor (Third Crossing Manor)
Eastview Place (juxtaposed)	Altona Health Centre
Emerson Health Centre	Eastview Place (Altona Health Centre)
Foyer Notre Dame (juxtaposed)	Notre Dame Hospital (Boyne Lodge)
Lions Prairie Manor	Douglas Campbell Lodge (Third Crossing Manor)
MacGregor Health Centre	Portage Hospital – ER
Pembina Manitou Health Centre	Lorne Memorial Hospital (Boundary Trails Hospital)
Red River Valley Lodge	DeSalaberry Health Centre
Repos Jolys (juxtaposed)	DeSalaberry Health Centre
St Claude Health Centre	Notre Dame Hospital (Portage Hospital – Medicine)
Third Crossing Manor	Gladstone Health Centre (Portage Hospital – Medicine)
Vita & District Health Centre	DeSalaberry Health Centre
<b>Affiliate Organizations:</b>	
Heritage Life PCH	Heritage Life PCH – On-Call RN/RPN
Menno Home	Menno Home – On-call RN/RPN
Rest Haven Nursing Home	Rest Haven – On-Call RN/RPN
Rock Lake PCH & Prairie View Lodge	Rock Lake/PVL – On-Call RN/RPN
Salem Home Inc.	Salem Home Inc. On-Call RN/RPN
Tabor Home Inc.	Tabor Home Inc. – On-Call RN/RPN
Villa Youville Inc.	Villa Youville Inc. - On-Call RN/RPN

**SUPPORTING DOCUMENTS:**

- [CLI.6410.PL.023.SD.01](#) Nursing Services Under the Leadership of the Licensed Practical Nurse (LPN) Decision-Making Flowchart
- [CLI.6410.PL.023.SD.02](#) Guideline for Charge Licensed Practical Nurse in a Personal care Home

**REFERENCES:**

Manitoba Health, *Personal Care Home Standards 2015*