



<b>Client's Name:</b>
<b>PHIN:</b>

**HOME CARE ATTENDANT ASSIGNMENT TASK PLAN – Oral Medication**

**PROBLEMS TO WATCH FOR AND REPORT**

- Refusal to take medications – call contact/family right away and follow up with the office.
- Client unable to swallow medications without choking.
- Medications found on floor or lying around.
- Do not cut or crush medication.

**Procedure – Oral Medication (Pre-set packs, liquids)**

1. Wash hands.
2. Ensure client has a drink available (not grapefruit juice).
3. Obtain client's medication record and medication.
4. Review Five Rights of Medication Assistance:
  - Right Person
  - Right Drug
  - Right Dose
  - Right Time
  - Right Route
5. Remove medication from correct day and time. Place medication directly into small bowl or cup. Set up liquid medications as indicated on medication record.
6. Perform visual inspection of blister pack to ensure no pills left in the blister pack.
7. Provide medication to the client. Encourage client to take a drink first and swallow pills one at a time with small sips of fluid between each. If required, provide pre-poured liquid medication to client and have them swallow entire dose.
8. Wash hands.
9. Clean up supplies.
10. Document on the Home Care Medication Assignment Record – Home Care Attendant. If required, document using the legend in bottom corner of the medication record. Report to Resource Coordinator.