



<b>Client's Name:</b>
<b>PHIN:</b>
<b>Resource Coordinator:</b>
<b>Office Location:</b>

HOME CARE ATTENDANT ASSIGNMENT TASK TRAINING RECORD - Ostomy			
HCA Name: _____			
Date Trained: _____			
Steps to review with Home Care Attendant	Met	Not Met	Comments
1. Wash hands.			
2. Collect supplies.			
3. Apply disposable gloves.			
4. Empty contents of ostomy pouch into a container. If contents are more solid, place toilet paper into bottom of container to facilitate easy emptying into toilet. Wipe drain with toilet paper to dry before reattaching clip.			
5. Remove gloves and discard. Wash hands. Apply new disposable gloves.			
6. Perform pre task set up as per Ostomy Assessment and Application.			
7. Assist client to a comfortable seated position and drape client with disposable waterproof pads as needed.			
8. Disconnect pouch from belt if client wears one.			
9. Remove old wafer and pouch by gently pushing on client's skin away from wafer.			
10. Remove old clip from pouch and wash clip if reusing.			
11. Discard old pouch and skin barrier into garbage and tie closed to minimize odor.			
12. Use warm water on a soft cloth or J-cloth to remove feces and/or mucous from skin surrounding stoma. Wipe from edge of stoma outward. The stoma itself does not need to be washed.			
13. If using a wash basin, wet cleaning cloth and use for cleaning skin, then discard. <b>Never place a used cloth back into wash basin.</b>			
14. Use a clean soft cloth to pat dry surrounding skin.			
15. Observe stoma for any redness and irritation. Report any skin breakdown to Resource Coordinator as soon as possible.			
16. Follow Ostomy Appliance Application Plan.			
17. Once new appliance is attached, secure pouch with belt if used.			
18. Ensure appliance pouch is closed.			
19. Remove disposable gloves and discard.			
20. Wash hands.			

21. Document correctly on the Home Care Treatment/Care Plan Activity Assignment Record – Home Care Attendant.			
---	--	--	--

**Nurse Signature:** \_\_\_\_\_

**Home Care Attendant Signature:** \_\_\_\_\_

**FORWARD TO NURSE EDUCATOR – CLIENT SPECIFIC SERVICES WITHIN 24-48 HOURS**

Procura Entry Completed

Reviewed by: \_\_\_\_\_