



Team Name: Health Information Services Team Lead: Regional Privacy & Access Officer Approved by: VP Corporate Services	Reference Number: ORG.1411.PL.005 Program Area: Health Information Services Policy Section: Privacy & Access
Issue Date: December 14, 2015 Review Date: Revision Date:	Subject: Powers and Duties of the Ombudsman Under <i>The Freedom of Information and Protection of Privacy Act</i> (FIPPA)

POLICY SUBJECT:

Powers and Duties of The Ombudsman Under *The Freedom of Information and Protection of Privacy Act* (FIPPA)

PURPOSE:

To ensure that the role of the office of Ombudsman Manitoba as it relates to providing an “independent review of decisions of Public Bodies” respecting access to information and protection of Personal Information under The Freedom of Information and Protection of Privacy Act (FIPPA) is understood.

BOARD POLICY REFERENCE:

Executive Limitation (EL-7) – Corporate Risk

POLICY:

- One of the purposes of *The Freedom of Information and Protection of Privacy Act* (FIPPA) is to provide an “independent review of decisions of Public Bodies” respecting access to information and protection of Personal Information under FIPPA. This purpose is carried out through the office of Ombudsman Manitoba.
- The responsibilities of the Ombudsman under FIPPA fall into three categories:
 - Monitoring compliance with FIPPA;
 - Promoting public awareness; and
 - Investigating and dealing with Complaints respecting access to information and protection of Personal Information under FIPPA.
- The Public Body will assist the Ombudsman, and anyone acting for or under the direction of the Ombudsman, relevant to an investigation under FIPPA as required.
- The Public Body shall assist the Ombudsman in their right to enter any offices of the Public Body and make copies of any Record in the custody of the Public Body; to examine any information in a Record; including Personal Information, and to speak in private to any officer or employee of the Public Body.
- The Public Body shall ensure any Records, or copies of Records, including Personal Information requested by the Ombudsman are produced within 14 days.

DEFINITIONS:

ORG.1411.PL.001.SD.01 FIPPA

Definitions

PROCEDURE:

1. The Ombudsman will, in most cases, consult with the Regional Privacy & Access Officer, but may also consult with any employee within the Public Body on matters related to FIPPA.
2. In the event employees are consulted, they should ensure that the Regional Privacy & Access Officer is advised that the consultation took place.

SUPPORTING DOCUMENTS:

[ORG.1411.PL.001.SD.01](#) FIPPA Definitions

REFERENCES:

Government of Manitoba, [The Freedom of Information and Protection of Privacy Act](#)

The Provincial Government Freedom of Information and Protection of Privacy Act Resource Manual, WRHA Policy Powers And Duties of the Ombudsman under The Freedom of Information and Protection of Privacy Act, Policy number 10.40.180