



Stroke Strategy:

Registration Clerk Notification – Portage District General Hospital

- Complete for each patient and place on health record

Notification Steps		
Page overhead 3 times: ➤ For patients who present to the Emergency Department (ED), page "Code 25 Stroke". ➤ For patients who are arriving by ambulance, page "Code 25 Stroke, ETA _____ minutes".	Time of Overhead Page: _____	
Telephone:	Time Called / Staff Initials	Callback Time / Staff Initials
1. Dial HSC priority paging at 1-204-787-7555 ➤ State Telestroke location PDGH, provide ETA if known using the 24 hour clock ➤ They will ask for a call back number 1-204-239-2211 (HIS ED Reg. Clerk desk). <ul style="list-style-type: none"> ○ 0700-2300 Hr.: Give as much pre-notice as possible ○ 2300-0700 Hr.: Give only 15 min. pre-notification 		
2. Contact CT Technologist: ➤ <u>REGULAR HOURS</u> (Week days 0800-1615 hrs.): <ul style="list-style-type: none"> ○ Call CT dept. at ext. 41069 or ext. 41063 ○ If no response, overhead page "CT Department, call 0, Code 25 Stroke". ➤ <u>WEEK DAY EVENINGS 1615-2345 hrs.:</u> <ul style="list-style-type: none"> ○ Call x-ray department at ext. 41063. ○ If no response, overhead page "X-ray Dept, call 0, Code 25 Stroke". ➤ <u>AFTER HOURS, Monday to Friday from 2345-0800 hrs. and Weekends and Statutory holidays: between 2315-0800 hrs.</u> <ul style="list-style-type: none"> ○ Call Uninfused Tech on-call, according to on-call schedule. ○ Inform CT Tech that this is a "Code 25 Stroke". 		
3. Contact Lab Technologist: ➤ <u>At all times:</u> phone lab at ext. 41080. <ul style="list-style-type: none"> ○ If no response, overhead page "Lab, call 0, Code 25 Stroke". ○ If no response to overhead page, call cell at 1-204-903-6357, leave message. Lab will immediately go to emergency. 		
4. Contact Radiologist: ➤ <u>REGULAR HOURS</u> Week days 0800-2345 hrs. and weekends, and statutory holidays between 0800-2315-hrs. <ul style="list-style-type: none"> ○ Take no action - Radiologist will be contacted by the CT Department. ➤ <u>AFTER HOURS:</u> weekdays 2345-0800 hrs., weekends, and statutory holidays between 2315-0800 hrs. <ul style="list-style-type: none"> ○ Call Radiologist on-call according to on-call schedule. ○ Inform radiologist that this is a "Code 25 Stroke". 		
5. <u>If Telestroke Neurologist has not acknowledged the page within 5 minutes, re-dial HSC paging 1-204-787-7555 and state that the Telestroke-Neurologist has not responded, call every 5 minutes until the neurologist calls back.</u>		