



<p>Team Name: Rehabilitation Services</p> <p>Team Lead: Regional Director, Rehabilitation Services</p> <p>Approved by: VP Human Resources</p>	<p>Reference Number: CLI.6310.SG.015</p> <p>Program Area: Rehabilitation Services</p> <p>Policy Section: General</p>
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Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

STANDARD GUIDELINE SUBJECT:

Working Alone Safety Assessment (WASA) – Rehabilitation Services

PURPOSE:

To provide a standardized approach to the identification of potential risk for Rehabilitation Services employees at a home visit, by implementing screening criteria, screening tool outcome, and safe visit plan for Rehabilitation Service clients prior to implementation of services. This serves as a means to identify potential risk and when reasonable and practical, to identify actions and measures to control the risk.

IMPORTANT POINTS TO CONSIDER:

The Working Alone Safety Assessment – Rehabilitation Services includes three components:

1. Home Accessibility and Hazards
2. Screening Tool Outcome
3. Safe Visit Plan

PROCEDURE:

- 1.0 Screening Criteria
 - Clerk or clinician completes screening tool phone questions when phoning to book initial visit to the client’s home.
 - Clinician completes screening tool observation questions when at the initial visit in the client’s home.

2.0 Screening Tool Outcome:

- Clinical staff complete screening tool outcome and alert manager if Safe Visit Plan is required.

3.0 Safe Visit Plan:

The clinician, in consultation with Client Service Manager:

- Determines if services will be denied, or if services will be provided, with recommendations for safety.
- Documents the Safe Visit plan in section #3.1 of the WASA
- Files the WASA in the client's chart.

SUPPORTING DOCUMENTS:

[CLI.6310.SG.015.FORM.01](#) – Working Alone Safety Assessment – Rehabilitation Services