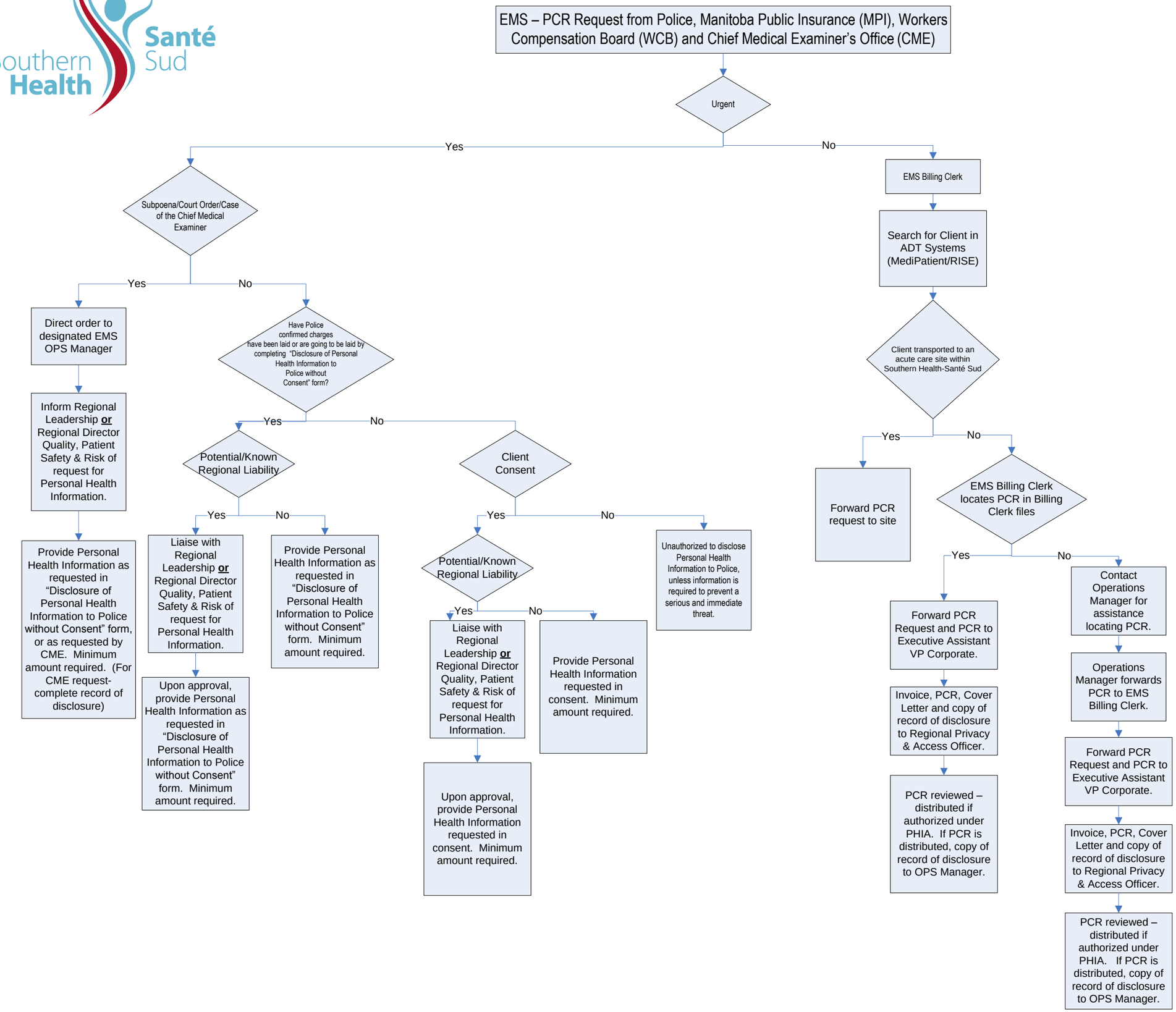
EMS – PCR Request from Police, Manitoba Public Insurance (MPI), Workers Compensation Board (WCB) and Chief Medical Examiner's Office (CME)
Urgent
Yes
No
Subpoena/Court Order/Case of the Chief Medical Examiner
Yes
No
Direct order to designated EMS OPS Manager
Inform Regional Leadership or Regional Director Quality, Patient Safety & Risk of request for Personal Health Information.
Provide Personal Health Information as requested in "Disclosure of Personal Health Information to Police without Consent" form, or as requested by CME. Minimum amount required. (For CME request- complete record of disclosure)
Have Police confirmed charges have been laid or are going to be laid by completing "Disclosure of Personal Health Information to Police without Consent" form?
Yes
No
Potential/Known Regional Liability
Yes
No
Liaise with Regional Leadership or Regional Director Quality, Patient Safety & Risk of request for Personal Health Information.
Upon approval, provide Personal Health Information as requested in "Disclosure of Personal Health Information to Police without Consent" form. Minimum amount required.
Provide Personal Health Information as requested in "Disclosure of Personal Health Information to Police without Consent" form. Minimum amount required.
Client Consent
Yes
No
Potential/Known Regional Liability
Yes
No
Liaise with Regional Leadership or Regional Director Quality, Patient Safety & Risk of request for Personal Health Information.
Upon approval, provide Personal Health Information requested in consent. Minimum amount required.
Provide Personal Health Information requested in consent. Minimum amount required.
Unauthorized to disclose Personal Health Information to Police, unless information is required to prevent a serious and immediate threat.
EMS Billing Clerk
Search for Client in ADT Systems (MediPatient/RISE)
Client transported to an acute care site within Southern Health-Santé Sud
Yes
No
Forward PCR request to site
EMS Billing Clerk locates PCR in Billing Clerk files
Yes
No
Forward PCR Request and PCR to Executive Assistant VP Corporate.
Invoice, PCR, Cover Letter and copy of record of disclosure to Regional Privacy & Access Officer.
PCR reviewed – distributed if authorized under PHIA. If PCR is distributed, copy of record of disclosure to OPS Manager.
Contact Operations Manager for assistance locating PCR.
Operations Manager forwards PCR to EMS Billing Clerk.
Forward PCR Request and PCR to Executive Assistant VP Corporate.
Invoice, PCR, Cover Letter and copy of record of disclosure to Regional Privacy & Access Officer.
PCR reviewed – distributed if authorized under PHIA. If PCR is distributed, copy of record of disclosure to OPS Manager.