



Resident Escort Information Sheet

Addressograph Label
Client Label
DOB mm/dd/yyyy
PHIN/MHSC#
HRN

You will be accompanying Resident: _____ as a trained escort to a diagnostic, therapeutic procedure, consult, treatment or transfer to another facility. You are going with the resident to assist with meeting the resident’s care needs while they are on the transfer.

Receiving Site: _____ Phone No. _____

Type of diagnostic, therapeutic procedure, treatment, consult, where applicable:

Appointment time: _____

Some examples of what you might be expected to provide:

- Assistance with equipment & the returning of the equipment to the personal care home, if applicable.
- Working within your scope of practice and to assist with care needs including, but not limited to, activities of daily living, toileting, positioning, transfers, assisting with meal, care of indwelling catheters and other drainage tubes, administration of medications (for nurses), IV solution regulation (for nurses), airway clearance (for nurses), and vital signs (for nurses).
- Provide care in accordance with Safe Client Handling and Injury Prevention program.
- Provide a copy of the resident’s Health Care Directive or Advanced Care Planning - Goals of Care Form and other personal health information from the resident’s health record to the receiving facility, as requested.
- Contacting Medical Transportation Coordination Centre (MTCC) to arrange a return inter-facility transfer to the personal care home, if needed.

You are not expected to provide technical assistance with unfamiliar procedures or working or completing tasks outside of your scope of practice.

Personal Care Home Contact Information:

If there is a need to speak with a nurse from the personal care home, call the phone number below. The phone number for MTCC is listed below to arrange a return inter-facility trip, if needed.

PCH Phone #: _____

Medical Transportation Coordination Centre Phone #: 1-800-689-6559

Additional information:

Completed by: _____ Date: _____
Name & Designation