



Team Name: Environmental Services	Reference Number: ORG.1911.PR.004
Team Lead: Regional Manager Environmental Services	Program Area: Support Services
Approved by: VP - Corporate Services	Section: Laundry
Issue Date: February 20, 2018	Subject: Restocking of Laundry Chemicals
Review Date:	
Revision Date:	

PROCEDURE SUBJECT:

Restocking of Laundry Chemicals

PURPOSE:

To ensure a consistent supply of chemical is available to laundry equipment.

EQUIPMENT:

- Protective Personal Equipment (PPE) - Long sleeved chemical resistant gloves, face shield, and chemical resistant apron;
- Funnel;
- Spill deck;
- Barrel cap wrench

PROCEDURE:

1. Ensure PPE is applied as per the Safety Data Sheet (SDS).
2. Remove supply hose from the empty barrel/pail.
3. Remove empty chemical barrel/pail.
4. Replace with the appropriate full chemical barrel/pail.
5. Re-install supply hose to the appropriate full chemical barrel/pail.
6. Rinse the empty chemical barrel/pail and dispose of as per the facility's process i.e. recycling.
7. Advise Manager if remaining supply of chemical is not adequate.
8. The Laundry Chemical List ORG.1911.PR.004.SD.01 is to be posted in each chemical room.

TEACHING POINT:

- We need to ensure a physical separation of bleach from the remaining chemicals.

SUPPORTING DOCUMENTS:

[ORG.1911.PR.004.SD.01 Laundry Chemical List](#)