

Southern Health-Santé Sud Assigned Tasks List

Task	Initial Assessment By (or other regulated professional within scope of practice)	Conditions of assignment	Staff Category to be Assigned	Staff Training	Responsible for Monitoring Client Outcomes (Frequency based on assessed client level of risk)	Responsible for Assessing Staff Competency	Frequency of Monitoring
Oral medication	Direct service nurse (DSN), Case Coordinator (CC)	Pharmacy prepared dosing: compliance packaging, strip packaging, oral syringes. Solid dose formulation, liquid preparations, altered dose (i.e. crushed medications). Includes opioids if client stable. Client with swallowing disorder: refer to Swallowing Guideline.	HCA	Group	DSN, CC	Resource Coordinator (RC), Educator	Annually for med rec and PRN
MDI Inhaler, Handihaler, Diskus, Ellipta	DSN	Scheduled, respiratory status stable.	HCA	2 types or less: group	DSN	RC, Educator	Q6 months for med rec and PRN
Transdermal Patches	DSN	No opioids, client stable for more than 30 days.*	HCA	Group	DSN	RC, Educator	Q6 months for med rec and PRN
Eye drops/ ointment: 2 types or less	DSN	Scheduled, client stable, duration more than 10 days. Post surgical clients must be seen by DSN daily x1 week.*	HCA	Group	DSN	RC, Educator	Q6 months for med rec and PRN
Topical Preparations	DSN	Intact skin. Specific order for location and frequency of application. Duration of treatment greater than 10 days.*	HCA	Group	DSN	RC, Educator	Q6 months and PRN

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Blood Glucose Monitoring	DSN	Client can direct staff on use of specific monitor. Client able to interpret result and plan own care accordingly. Client physically unable to manipulate machine/strips.	HCA	Client specific	DSN	RC, Educator	Annually and PRN
IPC (compression garment)	DSN/PT/OT	Client can self-direct settings, skin intact.	HCA	Client specific	DSN/PT/OT	RC, Educator	Annually and PRN
Oral Suctioning	RT, SLP, or DSN	Cannot suction past molars. Not for choking, only secretion management during respite.	HCA	Client specific	RT, SLP, or DSN	RC, Educator	Annually and PRN
Eye drops/ointment: 3 types or more	DSN	Scheduled. Duration more than 10 days. Post surgical clients must be seen by DSN daily x1 week.*	HCA	Client specific (not required to be completed in client home)	DSN	RC, Educator	Q 6 months for med rec and PRN
Lid Care	DSN	Ophthalmologist/Optomtrist order with specific process. Greater than 10 days tx.*	HCA	Client specific	DSN	RC, Educator	Annually and PRN
Ear drops	DSN	Client aware of when to seek assistance, treatment duration greater than 10 days.*	HCA	Client specific	DSN	RC, Educator	Q6 months and PRN
Nasal Spray	DSN	Scheduled frequency, no opioids, long-term only.*	HCA	Client specific	DSN	RC, Educator	Q6 months and PRN
MDI Inhaler, Handihaler, Diskus, Ellipta	DSN	Scheduled, respiratory status stable.	HCA	> 2: client specific (not required to be completed in client home)	DSN	RC, Educator	Q6 months for med rec and PRN

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Other types inhaler (Respimat, Turbuhaler, etc)	DSN	Scheduled, client stable.	HCA	Client specific	DSN	RC, Educator	Q6 months for med rec and PRN
Gastrostomy Feed	DSN, Dietitian	Order from dietitian or home nutrition program for formula, frequency, rate.	HCA	Client specific	DSN, dietitian	RC, Educator	Q6 months for orders and PRN
TENS	OT/PT, DSN	Client can direct as to machine settings and application of electrodes.	HCA	Client specific	OT/PT, DSN	RC, Educator	Annually and PRN
Oxygen Flow Rate	RT	Clearly defined flow rates for rest and exertion, client able to self-direct re: equipment and recognize when situation calls for further intervention.	HCA	Client specific	RT	RC, Educator	Annually and PRN
Colostomy/ Urostomy Pouching	DSN, ET nurse	Mature stoma, consistent pouch change procedure. Pre-cut, moldable pouch, or cut from template. Client must be able to self direct, identify skin concerns.	HCA	Client specific	DSN, ET nurse	RC, Educator	Annually and PRN

***Where nursing resources are unavailable/limited, nurse may assign task with degree of monitoring deemed appropriate per nurse's professional judgment**