


Southern Health-Santé Sud Student Required Learning Modules and Pre-Requisites



Review all of the below information and initial after each task is complete. When this checklist is complete and documentation as described has been gathered press the submit button to email the checklist, attaching all required documents, to Student Placement. If some items will be sent separately please clearly indicate same in the comments section. Any questions or requests for clarification can be directed to the Receiving Coordinators (contact information at the end of page 2). All items and tasks must be complete **prior to** your practicum start date.

Student Name: School/Program: Placement ID (if known):
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	I have:	Initial
1.	Watched this Empathy Video (3:49 minutes)	
2.	Agreed to have student ID available to carry on my person at all times during practicum shifts.	
3.	<p>Obtain security checks (Criminal Record Check, Adult Abuse Registry Check, Child Abuse Registry Check) and submit them when submitting this checklist.</p> <p>Per provincial legislation these checks must be submitted to the Receiving Coordinators. Checks must be dated no more than 1 year before the placement start date. Criminal Record Checks can be obtained from the student’s local RCMP detachment or, if there is a local police force, by following their process. Adult and Child Abuse Registry Checks can be applied for online. Copies of previously obtained checks will be accepted.</p>	
4.	<p>Personal Health Information Act (PHIA)</p> <ul style="list-style-type: none"> Completed the SH-SS Declaration of Confidentiality and will submit with this checklist. Watched this PHIA Video (24 minutes) Completed the Learning Management System PHIA for Healthcare course. <p>If you took this course as a part of your educational program submit the certificate of completion.</p> <p>If you did not take it as a part of your program, and do not have an LMS account, instructions for guest access are below:</p> <ul style="list-style-type: none"> Go the LMS login page <i>Note: pop-up blockers must be turned off</i> Log in with these credentials: Username: casual.employee Password: password123 Select the “Learning History” tab Click the Launch button next to PHIA for Health Care – Manual Pledge Take an image of the final page titled “The End”, which will be <u>submitted</u> with this checklist. <i>Note: this course must be completed in one sitting (20 min)</i> 	
5.	<p>Occupational Health</p> <ul style="list-style-type: none"> Read the Occupational Health Infectious Disease and Upper Extremity Supportive Device Work Restrictions (Policy) (May 2020) Read the Immunizations for Health Care Workers Policy (December 1, 2020) 	
6.	<p>Respiratory Virus Information Reviewed each link below and retained the links for review should the need arise.</p> <ul style="list-style-type: none"> Return to Work for Health-Care Workers <p><u>Notify your School Designate and Unit Contact/Preceptor if you are ill and unable to work.</u></p>	

7.	Infection Prevention and Control <ul style="list-style-type: none"> Reviewed the Personal Protective Equipment: Shared Health website. 	
8.	Facility Orientation <ul style="list-style-type: none"> Completed Facility Orientation - Overview Rise 360 (articulate.com) including the <u>knowledge check</u> at the end. When completing the Knowledge Check enter “student” as your Employee Number – this is how it will be tracked. 	

Students Providing Direct Care to Clients, Patients, or Residents

9.	My N95 fit test Make: _____ Model: _____ Size: _____ My N95 fit test date: _____ Tester Name as shown on card: _____ *It is your responsibility to have your N95 card on your person during all practicum hours.
10.	Safe Client Handling and Injury Prevention Program (SCHIPP) is required for all new HCA and Nursing students. If this training has not been received in your classroom you may attend an individual session either prior to, or upon commencement of, your practicum. <ul style="list-style-type: none"> Have you previously attended SCHIPP training, or has a session been scheduled, run by Southern Health-Santé Sud, at your school? Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes, date and location: _____ The SCHIPP Module 1 video (23 minutes) should be reviewed <u>prior to</u> the date of classroom training.

Senior Nursing Practicum Students only

11.	Regional Clinical Orientation (RCO) is a two-day orientation presented at our three regional centres: Bethesda Regional Health Centre, Boundary Trails Health Centre, and Portage District General Hospital. RCO is required for all new nurse hires within our RHA, and students are <i>strongly encouraged</i> to attend. RCO helps prepare nursing students for their roles as part of the Southern Health-Santé Sud team. Unless you indicate that you have previously attended RCO it will be included in your Senior Practicum Schedule. <ul style="list-style-type: none"> Have you previously attended Regional Clinical Orientation (ie: as a UNE)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, date and location of session: _____
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Attached to email to Staff Development along with this completed checklist:

- Criminal Record Check Child Abuse Registry Check
- Adult Abuse Registry Check Evidence of completion of LMS PHIA for Healthcare Course
- SH-SS Declaration of Confidentiality

Comments:

This publication is available in alternate format upon request.

Receiving Coordinators

Student Placement
Email studentplacement@southernhealth.ca