PATIENT & SUSPECTED ILLICIT SUBSTANCE

(x) refers to procedures in policy

Inform patient of purpose, procedure, options for removal #(1)

Notify Supervisor #(3)

Complete Occurrence Report #(4)

NO safety concerns

Remove from facility

- Family/ Friend removes it
- Patient removes it
- Police

Note: Staff are not to remove product from the facility

Safety concerns

Patient consent #(2)

- YES
- NO

Medical emergency

Threat of safety to SH-SS Staff, Patients or others #(3)

- NO
- YES → Notify Supervisor

Follow Procedure

NURSE

1. Initiate and occurrence report #(4)
2. Place in clear sealable bag with tamperproof packaging #(5)
3. DO NOT label bag with any info that reveals identity of patient #(5)
4. Label with series of numbers i.e. 09May2018—1 of 1 #(6)
5. Complete transfer form (attach to bag) #(7)

Pharmacy hours - OPEN

Pharmacy hours -CLOSED → Narcotic cupboard until Pharmacy opens #(8)

PHARMACY

1. Secure in narcotic vault #(9)
2. Destroy after 4 weeks #(10)
3. Return to patient through law enforcement (never directly) #(12)

SUPERVISOR

1. Report for law enforcement must maintain confidentiality #(11)
2. Notify law enforcement #(11)