

Take-Home Naloxone (THN) Program Distribution Site Agreement

Please complete the checklist below to indicate your agreement

- Take-Home Naloxone Kit Distribution Requirements:** Take home naloxone kits are available for distribution to members of the public who are at risk of opioid overdose/poisoning AND family or friends who may witness an overdose/poisoning. Proof of risk is not required to receive a kit.
 - A maximum of 2 kits per person may be distributed to support peer-to-peer distribution and to reach people who may not attend distribution sites
 - Kits must be provided at no cost to service recipients. Fee for service organizations are not eligible
 - Take-home naloxone kits are **not** for distribution to businesses, health care providers, or other organizations for use in the workplace

- Distribution Site Reporting Requirements:**
 - The number of kits distributed monthly, and the number of kits reported used will be reported to the province **quarterly** on the [Take-Home Naloxone Kit Tracking Reporting Form](#) [see [Instructions](#)]
 - When take-home naloxone kits are reported used, service recipients will be asked if they are willing to provide anonymous information about the event, using the [Overdose/Poisoning Response Form](#) [see [Instructions](#)]. These forms should be submitted the province as soon as possible.
 - New orders may not be filled if reporting requirements are not met

- Service Provision Requirements:** Distribution sites will create a site-specific procedure for naloxone distribution and orient their service staff. Health care providers are not required at distribution sites. Distribution sites ensure their service providers have adequate knowledge to provide take-home naloxone kits and overdose/poisoning response training:
 - All site coordinators and staff must review the [Training Manual on Overdose /Poisoning Recognition and Response](#)
 - Training for service recipients should be brief and client-centred (average 10 min). Clients attending distribution sites may already know how to safely and appropriately administer naloxone, therefore a brief knowledge assessment may be all that is required. Training is not mandatory and can be refused by the individual. If training is provided it should include:
 - Factors that can increase or decrease risk of overdose/poisoning
 - Signs of a suspected opioid overdose/poisoning
 - How to respond to a suspected opioid overdose including:
 - how to communicate with 911 and why it is important to call
 - how to draw up and administer naloxone
 - recommendations for rescue breathing, chest compressions, and how to evaluate and support a person after naloxone was given

- Ordering Supplies:** Site has secure temperature-controlled storage for naloxone kits. Site has a commercial address for delivery of kits. Residential addresses are not accepted.
 - Please ensure that requisitions for naloxone kits and training kits are created separately from vaccine requisitions. Sites will follow instructions on the [Take Home Naloxone Kit Order Form](#) for ordering, receiving and storage. Public health units may order directly through PHIMS (Public Health Information Management System).

*All sites serving the public will be listed at <https://www.gov.mb.ca/health/publichealth/naloxone.html>
If you would like your take-home naloxone kit distribution site to be entered on the interactive map at www.streetconnections.ca please email: outreach@wrha.mb.ca*

Take-Home Naloxone Program Registration Form: New Distribution Site Updated Information

SITE INFORMATION (i.e. the name of site and where the site is located)				
Site Name:			* If you have an existing Client ID# for ordering vaccines enter it here:	
Business / Site Address	Street # and Name:		Unit and Floor:	
	City/Town:	Postal Code:		Site phone number (for public):
Site Operating Hours (if open to the public):				Walk-in accepted: <input type="checkbox"/> Yes <input type="checkbox"/> No
Is the site open to the public? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please describe the service delivery model/plan (e.g. Event-based services only, only current patients or clients offered naloxone kits):				
SITE COORDINATORS (main contacts for the program and Manitoba government correspondence)				
	First Name	Last Name	Phone Number	Email (required) or Fax if no email
Coordinator 1				
Coordinator 2				
ADDITIONAL SITE INFORMATION (*not required if you have an existing client ID# for ordering vaccines)				
In which <u>Regional Health Authority</u> is the site?				
<input type="checkbox"/> Winnipeg (WRHA) <input type="checkbox"/> Southern (SH-SS) <input type="checkbox"/> Interlake Eastern (IERHA) <input type="checkbox"/> Prairie Mountain (PMH) <input type="checkbox"/> Northern (NRHA) <input type="checkbox"/> First Nation Community				
Type of Setting	<input type="checkbox"/> Hospital/Hospital Pharmacy <input type="checkbox"/> Nursing Station/Health Centre <input type="checkbox"/> Pharmacy <input type="checkbox"/> Medical Clinic <input type="checkbox"/> Public Health Unit <input type="checkbox"/> Correctional Facility <input type="checkbox"/> Community Health Centre <input type="checkbox"/> Community-Based Organization <input type="checkbox"/> Other			
Special Delivery Instructions (ex. buzzer #, days not open, remote location)				
**Please E-MAIL both pages to naloxonekits@gov.mb.ca OR fax Attention: Provincial Take Home Naloxone Program to 204-948-2190 **				
Distribution Site requests will be reviewed by the THN Program. Public serving sites are priority. You will receive notification regarding approval.				