



Client's Name:
PHIN:
Resource Coordinator:
Office Location:

HOME CARE ATTENDANT ASSIGNMENT TASK TRAINING RECORD - Non-Narcotic Transdermal Patch			
HCA Name: _____			
Date Trained: _____			
Steps to review with Home Care Attendant	Met	Not Met	Comments
1. Wash hands.			
2. Apply disposable gloves.			
3. Review Five Rights of Medication Assistance: <ul style="list-style-type: none"> • Right Person • Right Drug • Right Dose • Right Time • Right Route 			
4. Identify area for application. Ensure it is free of hair, there are no cuts, burns, scrapes, or open skin.			
5. Wash area and dry well.			
6. Prepare label with initials, date and time.			
7. Remove patch from wrapper, throw wrapper in bio-hazard container.			
8. Apply label to the patch, do not cover dose indicated on the patch.			
9. Bend plastic backing of the patch along seam and peel off one side of plastic backing placing garbage in bio-hazard container.			
10. Apply sticky exposed side of patch smoothly to client's skin and hold gently. Peel remaining side of plastic backing off patch, at same time slide your other hand across to press entire patch gently onto the client's skin.			
11. Firmly press entire patch against the client's skin to make sure it sticks well.			
12. Ensure all garbage from patch is disposed of into bio-hazard container.			
13. Remove disposable gloves and discard.			
14. Wash hands.			
15. Clean up supplies.			
16. Document correctly on the Home Care Medication Assignment Record – Home Care Attendant.			
17. Removing: Wash hands.			

18. Apply disposable gloves.			
19. Locate correct patch (should be marked on Home Care Medication Assignment Record – Home Care Attendant).			
20. Remove patch by holding skin tight with one hand, use other hand to carefully peel patch from skin.			
21. Fold patch in half so that sticky sides are stuck together.			
22. Discard old patch into bio-hazard container.			
23. Wash client’s skin where patch was with warm, lightly soaped washcloth, pat dry.			
24. Remove disposable gloves and discard.			
25. Wash hands.			
26. Document correctly on the Home Care Medication Assignment Record – Home Care Attendant.			

Nurse Signature: _____

Home Care Attendant Signature: _____

FORWARD TO NURSE EDUCATOR – CLIENT SPECIFIC SERVICES WITHIN 24-48 HOURS

Procura Entry Completed

Reviewed by: _____