



Team Name: Environmental Services Team Lead: Regional Manager Environmental Services Approved by: VP - Corporate Services	Reference Number: ORG.1911.PR.022 Program Area: Support Services Section: Laundry
Issue Date: September 3, 2019 Review Date: Revision Date:	Subject: Transporting Laundry In-House

Use of pre-printed documents: Users are to refer to the electronic version of this document located on the Southern Health-Santé Sud Health Provider Site to ensure the most current document is consulted.

PROCEDURE SUBJECT:

Transporting Laundry In-House

PURPOSE:

To provide instruction for staff on the safe transporting of laundry/linen in-house.

<p><u>PROCEDURE:</u> Soiled laundry transported in-house must be contained in closed bags</p> <ol style="list-style-type: none"> 1. Put on Personal Protective Equipment (PPE). 2. Ensure soiled laundry has been placed into closed laundry bags. 3. Place full soiled laundry bag into laundry cart. 4. Remove gloves and perform hand hygiene. 5. Push soiled laundry cart to the soiled storage area of the laundry facility. 6. Unload the soiled laundry from the cart and place the soiled laundry bag in the appropriate area. 7. Clean and remove the cart from the soiled laundry storage area 	<p><u>TEACHING POINTS:</u></p> <ul style="list-style-type: none"> • Ensure the strings are tucked into the bag. • Use safe lifting techniques. • Do not contaminate high touch areas when transporting soiled laundry through the facility. • Be aware of ‘traffic’ and clients in the hallways. • Generally pushing loads is easier on backs, arms and shoulder than pulling.
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and place in the area designated for the cart storage.	
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EQUIPMENT/SUPPLIES:

- Laundry bags
- Cart for transportation of soiled laundry bags
- Personal Protective Equipment (PPE)