



Team Name: PCH Standards Team Team Lead: Regional Director, Seniors/Palliative Care Approved by:	Reference Number: CLI.6410.PR.001 Program Area: Personal Care Home Policy Section: General
Issue Date: November 20, 2017 Review Date: Revision Date:	Subject: Violence Prevention Program in Personal Care Homes

**PROCEDURE SUBJECT:**

Violence Prevention Program in Personal Care Homes

**PURPOSE:**

This procedure complements the Policy: Violence Prevention Program for Health Care Workers (ORG.1513.PL.001) and the Standard Guideline: Violence Prevention Program for Health Care Workers - Patient Risk Screening and Alert System (ORG.1513.SG.001) and addresses recommendations made in the Frank Alexander Inquest (FAI-06 and FAI-07).

The process for screening, alert implementation and communication, reassessment, communication of alerts on transfer, and alert deactivation in Personal Care Homes (PCH) is outlined in this procedure.

**DEFINITIONS:**

**Episode of Care:** All services provided to a patient with a health concern for the duration of the patient’s interaction with Southern Health-Santé Sud regarding the health concern. (i.e. outpatient IV therapy, patient receiving home care, mental health, public health etc services over a period of time)

**Past active violence or aggression:** Evidence of violent or aggressive behavior within the past 2-4 weeks that may present again.

**Violence:** any act that results in injury or threat of injury, real or perceived, by an individual, including but not limited to:

- Act of aggression (whether intentional or not)
- Verbal or written threats
- Vandalism of personal property

**IMPORTANT POINTS TO CONSIDER:**

- Screening for potential violence and aggression is an ongoing process during an episode of care.
- Identified risks of violence and aggression and actions to mitigate or eliminate the risk must be communicated at points of transition across the health care system. Information shared must adhere to PHIA legislation.

## **PROCEDURE:**

### *Personal Care Home Admission Screening*

1. On admission to the PCH all residents are screened using the Screening Tool for Violence and Aggression Tool (ORG.1513.SG.001.FORM.01). Complete Section #1:
  - Enter the date and time of the screening at the top left of the form.
  - Place a check mark next to all criteria that apply in Sections 1A, 1B and 1C.
2. Complete Section #2 to determine if the criteria for an Alert are met or not met.
3. If Alert is NOT required based on the screening:
  - Check off “No” next to the “Use Care” symbol in Section B. Emotional Status, Personality & Behaviour Characteristics of the Integrated Care Plan for Residents in Personal Care Home Form (ICP) (CLI.6410.PL.002.FORM.01) and writes in the date the screening was conducted.
4. If an Alert IS required based on the screening:
  - Check “Yes” next to the “Use Care” symbol in Section B. Emotional Status, Personality & Behaviour Characteristics of the ICP and write in the date the screening was conducted.
  - Check off the boxes in Section B. corresponding to the behaviour identified in the screening process. This may include:
    - Aggression, either physical or verbal;
    - Potential of injury to self, others, or staff;
    - Sexually expressive behavior, either verbal or physical; or
    - Other and describe the behaviour.
  - Completes Section #3 of the Screening Tool and Alert for Violence and Aggression Tool (ORG.1513.SG.001.FORM.01).
  - Document the Alert in the Integrated Care Plan - Integrated Progress Notes (IPN)(CLI.6410.PL.002.FORM.06).
  - Place a laminated card with the Violence Prevention Program symbol in the same place where other logos (e.g. transfer and mobility logos) are located (e.g. outside of resident’s room and over or beside the resident’s bed) to alert all staff to the risk.
  - Communicate the Alert at shift exchange both verbally and in writing.
  - Make any additional observations about behaviour in the right-hand column of the ICP under Interventions/Integrated Action/Change.
  - Start a plan of care to eliminate or minimize the risk of violence and/or aggression.

### *Reassessment*

1. Re-screening of the resident is completed at a minimum quarterly as part of the Integrated Care Plan - Quarterly Care Plan Review process and the Integrated Care Plan - Annual Care Plan Review process, based on the behavioural presentation of the resident, or upon receiving new information about the resident’s behaviour.
2. Any re-screening is conducted using the Screening Tool and Alert for Violence and Aggression Tool (ORG.1513.SG.001.FORM.01).
3. The re-screen is documented on the Integrated Care Plan - Quarterly Care Plan Review tool (CLI.6410.PL.002.FORM.08) under #3: Emotional Status, Personality & Behaviour Characteristics or the Integrated Care Plan - Resident Care Conference Annual Care Plan Review Form (CLI.6410.PL.002.FORM.07).
4. The Alert must remain active until the risk of violence, aggression or responsive behaviour is reasonably mitigated or eliminated, as determined by the health care team.

### *Transfer to another facility*

1. When a clinical handoff to another site occurs the health care professional with responsibility for the resident communicates an active Alert by noting the Alert on the Transfer/Referral form.

### *Deactivation of Alert in Personal Care Home*

1. Deactivation of an Alert may occur at any time and is at the discretion of the health care team once the potential or actual violent behaviour of the resident has been reasonably mitigated or eliminated. Once the Alert is deactivated, the health care provider with responsibility for the resident:
  - Completes Section 4 of the Screening Tool and Alert for Violence and Aggression Tool (ORG.1513.SG.001.FORM.01).
  - Communicates the deactivated alert as applicable such as removal, discontinuation or update of:
    - Documentation in the ICP;
    - Removal of the laminated card;
    - Communicate the deactivation of the Alert to all PCH staff using the same methods used to communicate those residents at risk for elopement.
    - Communication at shift exchange.
2. At time of discharge where the potential or actual violence has not been reasonably mitigated or eliminated and risk factors remain, the Alert is to remain activated. The Alert is communicated in the Health Record by remaining an active notation on the ICP.

*Screening Filing*

1. The Screening Tool and Alert for Violence and Aggression Tool (ORG.1513.SG.001.FORM.01) is filed under the "Assessments" tab of the health record. The original and current are retained on the active health record.

**SUPPORTING DOCUMENTS:**

[ORG.1513.PL.001](#)

Violence Prevention Program for Health Care Workers

[ORG.1513.SG.001](#)

Violence Prevention Program for Health Care Workers - Patient Risk Screening and Alert System

[ORG.1513.SG.001.FORM.01](#)

Screening Tool and Alert for Violence and Aggression Tool

[CLI.6410.PL.002.FORM.01](#)

Integrated Care Plan for Residents in Personal Care Home Form

[CLI.6410.PL.002.FORM.06](#)

Resident Care Conference Annual Care Plan Review Form

[CLI.6410.PL.002.FORM.07](#)

Quarterly Care Plan Review

[CLI.6410.PL.002.FORM.09](#)

Resident Integrated Care Plan Audit Form